



July 24, 2018

Conyngham/Sugarloaf Joint Municipal Authority Board met for a **Regular Session** on **Tuesday, July 24, 2018 at 7:03 p.m.** in Conyngham Borough Council Chambers, Municipal Building, 215 Main Street, Conyngham, PA. The meeting was called to order by Secretary Eble and the Pledge of Allegiance was recited. Mr. Cotsack requested everyone remain standing for a moment of silence for Vice-Chairman Jack Wittig. After the moment of silence, roll call was taken.

Present: John Cotsack, Marc Eble, Marguerite Woelfel, Peter O'Donnell (Solicitor), Ed Gregory (Manager), Rich Harrison (Engineer), Erika Cook (Recording Secretary)

Absent: None

Citizens: Tim Ference, William McKee, Michael J. Leib, Jill Hawk

Motion

Motion to Appoint John Cotsack as Chairman Pro Tem – Woelfel. Second – Eble.

ROLL CALL VOTE:

Cotsack	-	Abstain	Eble	-	Affirmative
Woelfel	-	Affirmative			

An Executive Session was held from 7:05 PM to 7:24 PM for personnel and potential litigation discussion.

Public Comment on Agenda Items: None

Invited Guests: None

Motion

Motion to Approve Minutes from the June 26, 2018 Regular Meeting – Eble. Second – Woelfel.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Woelfel	-	Affirmative			

Treasurer's Report:

Item 1: Treasurer Woelfel presented the Board with the Financial Report ending June 30, 2018 prepared by Mrs. Cook. A copy of the report is on file and available for review.

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Motion

Motion to Approve June 2018 Financial Report – Woelfel. Second – Eble.

Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Woelfel	-	Affirmative			

Item 2: Treasurer Woelfel presented the Board with the Accounts Payable Report. A copy of the report is on file and available for review. Treasurer Woelfel asked if the fencing around Well #3 is done as the payment is in the report for approval. Mr. Gregory said the fence has been started but with the recent rain it has not been completed yet and the payment will be held at the Authority office until the job is complete. The Board members were satisfied with that.

Motion

Motion to Approve Bills for Payment totaling \$47,631.02 – Eble. Second – Woelfel.

Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Woelfel	-	Affirmative			

Solicitors Report:

Item 1: Solicitor O'Donnell has reached out to Mr. Supon's lawyer requesting more information regarding the EDU ownership issue as requested by the Board. There has been no response yet.

Item 2: Solicitor O'Donnell responded to Attorney Slusser regarding the Karchner property where the old concrete well is located. He advised the Authority declined Karchner's request regarding the property and has received no response.

Item 3: Jay Lynch from Meiser & Earl was contacted regarding the Karchner well property decision and the Well #7 docket renewal. Mr. Lynch said he is available to attend the next Board meeting to discuss the process if the Board wishes. Ms. Woelfel asked if there was any other reason he would need to attend, and the response was no, with the addition that Mr. Lynch would be traveling from the State College area.

Item 4: Solicitor Ferdinand has concerns regarding the on-lot sewage ordinance proposed to Sugarloaf Township. Solicitor O'Donnell suggested a meeting with himself, Solicitor Ferdinand

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and Mr. Harrison from Entech Engineering to discuss changing the language a bit so it is not too much of a burden for the Township to enforce. Mr. Harrison agreed to meet with both solicitors.

Engineer's Report:

Item 1: Mr. Harrison discussed the public notice requirement for the Act 537 plan. The Board members must determine the potential impacts on residents and advertise the public review period along with potential rates in the newspaper. Mr. Harrison has identified all residents that will be physically impacted by the new sewer lines and will draft a letter advising the residents of such impact and inviting them to attend the public meeting. The draft will be reviewed at the next office meeting with the anticipation that the Board will vote on the advertisement at the next Board meeting.

Item 2: Secretary Eble had been speaking with members of Conyngham Council who requested they receive a copy of the 537 Plan before it is released to the public. Mr. Harrison suggested having a meeting with both Conyngham Borough and Sugarloaf Township. Per Solicitor O'Donnell this would not qualify as Executive Session conversation. Secretary Eble also said that he would like to see alternative financing options to include traditional financing. Although it might not be more feasible, Secretary Eble feels it is necessary to at least look into it to say the Authority is thorough and just in their decision for financing.

Manager's Report:

Item 1: Mr. Gregory presented the Managers Report to the Board. A copy of the report is on file and available for review.

Item 2: Treasurer Woelfel thanked Mr. Gregory for the update on capital projects for the Water division. She suggested the Board review the list before the next Board meeting and then discuss at that time.

Item 3: Assistant Secretary/Treasurer Cotsack asked Mr. Gregory if a manhole overflow must be reported to DEP. Mr. Gregory responded yes, it does need to be reported and must be reported within 1 hour.

Old Business:

No items presented under Old Business.

New Business:

Item 1: The billing error issue was discussed, and refund checks were provided to the Board for approval. The reimbursement checks were approved for payment with Secretary Eble abstaining from the vote as he received a refund.



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Motion

Motion to Approve the Billing Error Reimbursement Payments to 29 Conyngham Property Owners totaling \$25,322.00 – Woelfel. Second – Cotsack.

Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Abstain
Woelfel	-	Affirmative			

Public Comment: Conyngham Councilwoman Jill Hawk was not satisfied with the amount of information given to the Borough regarding the 537 Plan from Entech Engineering and stated that before the plan can be submitted to DEP, it must be approved by both Conyngham Borough and Sugarloaf Township. Treasurer Woelfel, along with the Engineer, Solicitor, and other Board Members explained that the Borough and Township will have time to review the plan after the public comment period because if there are any comments that require attention or changes, they must be addressed before the Borough and Township can approve the final plan. The Borough and Township will have ample time to review the plan before it is submitted to DEP.

Sugarloaf Township resident Michael J Leib asked if there was any update regarding the outstanding EDU issue. There is no update as of yet. Discussion was had regarding a potential timeline until construction begins, and it is estimated to be at least 2 years.

Conyngham Councilman William (Bill) McKee asked why there is so much more storm water on the south end of Main Street as opposed to the north end of Main Street. There was discussion as to the terrain and impervious surfaces as well as previous work done to correct I&I. The I&I work is temporary and has lasted over 10 years.

Motion to Adjourn at 8:21 PM – Eble. Second – Woelfel. No Roll Call – Unanimous.

ATTEST:



Secretary