



August 28, 2018

Conyngham/Sugarloaf Joint Municipal Authority Board met for a **Regular Session** on **Tuesday, August 28, 2018 at 7:03 p.m.** in Conyngham Borough Council Chambers, Municipal Building, 215 Main Street, Conyngham, PA. The meeting was called to order by Assistant Secretary/Treasurer John Cotsack, the Pledge of Allegiance was recited, and roll call was taken.

**Present:** John Cotsack, Marguerite Woelfel, Greg Olander, Peter O'Donnell (Solicitor), Ed Gregory (Manager), Richard Harrison (Engineer), Dorothy Pisano (Recording Secretary)

**Absent:** Joseph Gallagher, Marc Eble

John Cotsack read a letter for the appointment of Greg Olander to the board replacing John Wittig which recently passed away. Letter is on file for review.

**Citizens:** Rich Yost, Joe DiSabella, Rick Weaver, Arthur Riddle, Cynthia Riddle, Anita Reber, Tim Ference, Jill Hawk

**Public Comment on Agenda Items:** None

**Invited Guests:** **PFM Financial Advisors LLC**, Jamie Schlesinger (Director), Melissa Hughes (Senior Analyst) – Melissa Hughes started by stating they are financial advisors and they work with municipal authorities, schools, and local governments. Their job is to get the best finance for the project for the less amount of payback time. O'Donnell (Solicitor) asked if their fiduciary responsibility would be to CSJMA answer was yes – O'Donnell (Solicitor) asked if they would be the professional advisors for this Municipal answer was yes.

There are benefits and drawbacks to financing projects that helps you get to your goals and save money in the process. We stay on the side of the municipality to understand what your goals are and to help you get there. There are many programs that are available like state programs, bonds, or grants that you can apply for. We only work in PA, but also have 38 office in 35 cities, Melissa has been doing this for 5 years and Jamie has been doing this for 20 years. A previous client applied for a loan for a project for 3 million and the project came in for 8 million so we came up with plan B to get the extra money that was needed. Marguerite Woelfel your firm alone does municipals.

CSJMA Treatment Plant is 42 years old. Which is 20 years pass it uses – Richard Harrison (Engineer) before the project would begin it would have to go to be advertised and bids taken. Marguerite Woelfel asked if they charge a flat rate or a fixed rate. Melissa stated that it can change depending on the project.

Handouts are on file for review

**Motion**

Motion to Approve Minutes from the Regular Meeting on July 24, 2018 and a Special Meeting on August 13, 2018 – Woelfel Second – Costack

**ROLL CALL VOTE:**

Cotsack - Affirmative  
Woelfel - Affirmative  
Olander - Abstain

**Treasurer's Report:**

**Item 1:** Treasurer Woelfel presented the Board with the Financial Report ending July 18, 2018. A copy of the report is on file and available for review.

**Motion**

Motion to Approve Financial Report – Woelfel Second – .Costack

**Questions on the Motion:** None.

**ROLL CALL VOTE:**

Cotsack - Affirmative  
Olander - Abstain  
Woelfel - Affirmative

**Item 2:** Marguerite Woelfel presented the Board with the Accounts Payable Report. A copy of the report is on file and available for review.

**Motion**

Motion to Approve Bills for Payment totaling \$33,490.88 – Woelfel Second – Costack

**Engineer's Report:**

**Item 1:** nothing new

**Manager's Report:**

**Item1:** Mr. Gregory presented the Managers Report to the Board. A copy of the report is on file and available for review.

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**Old Business:**

**Item: 1 SRBC Docket Renewal** – To be talked about in a special meeting

**Item: 2 Well Chlorination Tanks** – Richard Harrison Engineer ask what percentage of chlorine is in the water do have a pull test Ed Gregory said we test our chlorine everyday Marguerite Woelfel – what is the different between the pool and the water coming out the end.

**Item: 3 Wellhouse Roofing and Access Road Repairs** – roof is completed for a couple of months – filled in the roods with stone rain washed it away it has been raining for the past month

**Item: 4 Karchner Property Well** – No letter from Lawyer it was a conversation on the phone

**Item: 5 Conyngham Borough Manhole Repairs** – 1 list of manhole covers and it is work in progress, but the work was never approved. Peter O'Donnell said that we can have meetings and do different thing to get these fixed.

**Public Comment:** Arthur Riddle and Wife Cynthia, 7 Backfield Cir., Brookhill.

They are the original owners of the house. Handed out a letter which is on file and available for review. Back in 2003 we had heavy rain and it flooded in our basement and sewage ended up in our basement which was 43 inches of raw sewage. Our calls went to an answering service, so we called the fire department they did not want to get their equipment contaminated. We also spoke with Mayor Conrad at the time. It took a full day to drain with \$10,500 in damage.

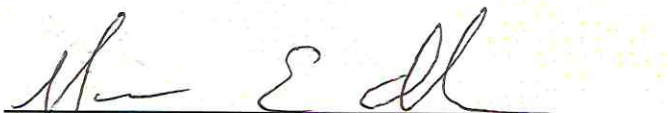
This past rain we were home and we were able to catch it with the sump pump and called the Authority and Ed Gregory was there and took care of the problem by jetting out the line within 1 hour. These manholes are between Timber Cir. and Backfield Cir. We do not want to live in fear of another rain storm coming and our basement getting flooded every time. If something is not done, then we will install a back flow then our neighbors will be complaining. After 2 back-ups in the same position.

Ed Gregory stated that there will be a camera down the line next week. John Cotsack stated it will be taken care of and we will not overlook this matter.

Marguerite Woelfel – asked about what they were looking to get paid.

**Motion to Adjourn at 8:15 PM – Cotsack. Second – Woelfel. No Roll Call – Unanimous.**

**ATTEST:**



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Secretary