



DATE: March 26, 2019

**Meeting of the Conyngham/Sugarloaf Joint Municipal Authority  
Regular Session on Tuesday, March 26, 2019, at 7:00 PM**

**PLACE: Conyngham Borough Council Chambers, Municipal Building, 215 Main Street,  
Conyngham, PA.**

The meeting was called to order by Chairman, Costack, the Pledge of Allegiance was recited, and roll call was taken.

**Present:** John Cotsack, Greg Olander, Marguerite Woelfel, Marc Eble, Peter O'Donnell (Solicitor), Richard Harrison (Engineer), Dorothy Pisano (Recording Secretary)

**Absent:** Joseph Gallagher, Ed Gregory (Manager)

**Citizens:** None

**Public Comment on Agenda Items:** None

**Invited Guests:** None

**Motion**

Motion to Approve Minutes from the Regular Meeting of 10-01-18, 11-27-18, and 12-27-18 – Woelfel - FIRST. Olander - Second

**ROLL CALL VOTE:**

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative			

**Treasurer's Report:**

**Item 1:** Treasurer Woelfel presented the Board with the Financial Report ending February 2019. A copy of the report is on file and available for review.

**Motion**

Motion to Approve Financial Report for February 2019 – Woelfel - FIRST Eble - Second

**ROLL CALL VOTE:**

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative			

**Item 2:** Treasurer Woelfel presented the Board with the Accounts Payable Report. A copy of the report is on file and available for review.

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**Motion**

Motion to Approve Bills for Payment totaling \$67,309.87 – Woelfel - FIRST. Olander - Second

**ROLL CALL VOTE:**

<b>Cotsack</b>	-	<b>Affirmative</b>	<b>Eble</b>	-	<b>Affirmative</b>
<b>Gallagher</b>	-	<b>Absent</b>	<b>Woelfel</b>	-	<b>Affirmative</b>
<b>Olander</b>	-	<b>Affirmative</b>			

**Motion**

Motion to Approve Frey and Co. Contract not to exceed \$8,000.00 for 2019.

Motion to Approve Contract for Frey & Co. – Eble - FIRST – Woelfel – Second

**ROLL CALL VOTE:**

<b>Cotsack</b>	-	<b>Affirmative</b>	<b>Eble</b>	-	<b>Affirmative</b>
<b>Gallagher</b>	-	<b>Absent</b>	<b>Woelfel</b>	-	<b>Affirmative</b>
<b>Olander</b>	-	<b>Affirmative</b>			

**Motion**

Motion to Approve the Budget for 2019 – Eble - FIRST - Woelfel - Second

**ROLL CALL VOTE:**

<b>Cotsack</b>	-	<b>Affirmative</b>	<b>Eble</b>	-	<b>Affirmative</b>
<b>Gallagher</b>	-	<b>Absent</b>	<b>Woelfel</b>	-	<b>Affirmative</b>
<b>Olander</b>	-	<b>Affirmative</b>			

**Solicitors Report:**

**Item 1:** Mr. O'Donnell stated a Lien was placed on 61 W. County Rd, Sugarloaf.

**Item 2:** Appointment of a Right-to-Know Officer and Mr. O'Donnell suggested it to be Dorothy Pisano the Office Administrator.

**Motion**

Motion to Approve Dorothy Pisano as the Right-to-Know Officer for 2019 – Woelfel - FIRST - Eble - Second

**ROLL CALL VOTE:**

<b>Cotsack</b>	-	<b>Affirmative</b>	<b>Eble</b>	-	<b>Affirmative</b>
<b>Gallagher</b>	-	<b>Absent</b>	<b>Woelfel</b>	-	<b>Affirmative</b>
<b>Olander</b>	-	<b>Affirmative</b>			

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**Engineer's Report:**

**Item 1:** 537 Plan Update - Mr. Harrison gave a handout. There are some dates we have to consider. Mr. Harrison stated that the drawings have to be approved. The date for construction is 2 years out. Sugarloaf has to put in a pump station leading to Conyngham. Mr. O'Donnell asked about the PennVest financing dates? The project has to be bid ready and they have to be submitted 90 days prior to applying. PennVest meets 4 times a year and your project has to be bid ready. Mr. O'Donnell asked are you saying that we have to apply and close in 90 days? Mr. Harrison no the bids for the project have to be in and we need to catch a PennVest meeting.

**Item 2:** Chapter 94 Report was handed out. Mr. Harrison is asked the Chairman, Mr. Cotsack to sign off on the Chapter 94 Report.

**Manager's Report:**

**Item 1:** Managers Report to the Board. A copy of the report is on file and available for review.

**Old Business:**

Nothing on the Agenda

**New Business:**

Nothing on the Agenda

**Public Comment:** None.

Motion to Adjourn at 8:00 PM – Woelfel - FIRST. Eble - Second

No Roll Call – Unanimous.

**ATTEST:**



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Board Member