

DATE 11/27/18

**Meeting of the Conyngham/Sugarloaf Joint Municipal Authority  
Regular Session on Day, Date and Time**

**PLACE:** Conyngham Borough Council Chambers, Municipal Building, 215 Main Street,  
Conyngham, PA.

The meeting was called to order by Chairman, Costack, the Pledge of Allegiance was recited,  
and roll call was taken.

**Present:** John Cotsack, Marguerite Woelfel, Gregory Olander, (Solicitor) Peter O'Donnell

**Absent:** Joseph Gallagher, Marc Eble

**Citizens:** None

**Public Comment on Agenda Items:** None

**Invited Guests:** None

Chairman Cotsack opened the meeting with the recitation of the Pledge of Allegiance.  
The Board Roll Call was taken and a quorum was present.

On a motion presented by Ms. Woelfel, seconded by Mr. Olander, and carried by a unanimous  
affirmative voice vote, Attorney O'Donnell was made the Recording Secretary for the purpose of  
taking the minutes of this meeting only.

Motion to Approve Attorney O'Donnell for Recording Secretary - Woelfel – FIRST. Olander  
Second

**ROLL CALL VOTE:**

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative			

**Treasurer's Report:**

**Item 1:** Treasurer Woelfel presented the Board with the Accounts Payable Report in the  
amount of \$38,239.15. A copy of the report is on file and available for review.

**Motion**

On a motion presented by Ms. Woelfel, seconded by Mr. Olander and carried by a unanimous  
affirmative roll call vote, payment of the monthly bills as presented was approved.

Motion to Approve Accounts Payable – Woelfel - FIRST. Olander - Second

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**ROLL CALL VOTE:**

Cotsack - Affirmative  
Gallagher - Absent  
Olander - Affirmative

Eble - Absent  
Woelfel - Affirmative

**Public Comment:**

Michael Leib of 51 Center Hill Road, Sugarloaf, PA had a question concerning the Federal Payroll tax and the payroll company, made a comment on the lack of minutes on the website since June of 2018, and asked about the 537 Plan status and progress.

On a motion presented by Ms. Woelfel, seconded by Mr. Olander, and carried by a unanimous affirmative voice vote, the meeting was continued to Tuesday, December 4, 2018, at 7:00 pm with an Executive Session on personnel to begin at 6:00 pm on the same date.

Motion to Adjourn at 8:00 PM – Woelfel - FIRST. Olander - Second

No Roll Call – Unanimous.

**ATTEST:**

  
Secretary