

Continuation from the 11/27/18 Regular Meeting

The Conyngham/Sugarloaf Joint Municipal Authority Board Met for their Continuation of the 11/27/18 Meeting - Tuesday, December 4, 2018 at 7:10 p.m.

Place: Conyngham Borough Council Chambers, Municipal Building, 215 Main Street, Conyngham, PA.

The meeting was called to order by Chairman Cotsack, the Pledge of Allegiance was recited, and roll call was taken.

Present: John Cotsack, Greg Olander, Joe Gallagher, Marguerite Woelfel, Marc Eble, Peter O'Donnell (Solicitor), Richard Harrison (Engineer), Ed Gregory (Manager), Dorothy Pisano (Recording Secretary)

Absent: None

Citizens:

Public Comment on Agenda Items: None

Invited Guests: None

Motion

Motion to Approve Minutes from the Regular Meeting of 9/25/18 and 10/23/18 – First - Gallagher – Second – Olander.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Abstain
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Treasurer's Report:

Item 1: Treasurer's Report for November 2018 was read on 11/27/18.

Motion

Item 2: Approve Financial Report – The Financial Report was presented on 11/27/18.

Item 3: Woelfel presented the Board with the Accounts Payable Report \$2,839.54. There were only 2 checks. A copy of the report is on file and available for review.

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1. Check for Attorney Peter O'Donnell for \$1,710.00

Motion

Woelfel motioned for approval of the check for \$1,710.00 for Attorney Peter O'Donnell – First – Gallagher – Second - Eble .

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

2. Check for PMAA for Unemployment Insurance for \$1,129.54

Motion

Woelfel motioned for approval of the check for \$1,129.54 for PMAA – First – Eble – Second - Olander .

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Solicitors Report:

Item 1: Ordinance – O'Donnell - I am chasing Joe Fernand from Sugarloaf he claimed that he did not receive my email than he claimed he did receive it. He emailed me a note today and he still has some concern and he wants to talk to the supervisors and I said Joe just tell me the concerns and one that he could remember off hand was the baffle certification that if you have an online system with a baffle that would be called to be certified and he did not know does a guy like Nero certify it or would we have to get a specialist is there a cost to certify it. Harrison – I will have to look into that. There is probably a septic tank. Gallagher – That certification would be from whomever inspects it. O'Donnell – Joe did not want kind a system that would be and O'Donnell said to Joe what kind of system do you have in your house. Gallagher – the cost would be for whomever is having the inspection. Harrison – You do not want to have all different inspection – O'Donnell – said that Joe said that he would give his promise that this would be looked at pronto.

Item 2: Sugarloaf – They received a notice from Luzerne County that they because of the transfer of 12.61 acres there was a tax exempt notification and Joe did not know what that meant apparently the 12 acres adds up to the 12 deeds that Sugarloaf Township provided up – for the Meadows infer-structurer so we have ownership of it and we are tax exempt they are tax exempt. It was just Luzerne County sending out a notice just to say hey these 12 acres are tax exempt I did not know if anybody here had heard from Sugarloaf or asked what does this mean.

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If anybody asks it is just administrative recorder keeping by the county. Sugarloaf transferred it to us and we are still tax exempt. Next spring if we get anything concerning taxes just let me know right away.

Engineer's Report:

A copy of the report is on file and available for review

Item 1: Harrison – Well monitoring, I think we have it figured out Ed (Manager) can expand on it when we get into it. We have a proposal from LRM to provide 2 magnetic flow meters to provide real-time flow metering your one well, well #7 can be used for real-time flow metering what it does is it gives out pulses every .2 gallons it would give a pulse so that we would have to accumulate the data that way. The other 2 meters were just old-style meters that were meant for billing purposes and they gave 1 pulse every 100 gallons. We are putting in real-time flow meters by Edward Houser and they gave a price proposal.

LRM has to most flow meters for Wyoming Valley and Scranton they are the leader in flow meters. Hazleton uses Edward Houser flow meters they are good. O'Donnell asked if this is CoStar's price and Harrison stated that it is CoStar's price. It is actually better than CoStars pricing. The total for this proposal is \$2200.00 and Entech would do the installation.

They are 2 inch flow meters is what they are. If you look at the U-Tube video you can see where they are made. O'Donnell asked what is in the water, magnets? Mr. Gregory answered no they are called magmeters. Harrison basically they are meters it measures the electrical currents and magnetic fields of the water. It is the gold meter of all meters the water just goes through them there is nothing in there. Connectivity of the water is what it is measuring. It has a rubber sleeve in it to protect the electronics that are on the other side of it. Olander - where is the installations of this, is there any elbows? Is it a straight run. We do not need a lot of room because the flow meters are only 2 inch magmeters. The pipes are cut to specifics and will be cut to fit right in.

Mr. Gregory – correct me if I am wrong I think I had seen it here these magmeters are included in the start-up for training. Eble state that he knows about flow meters and these are not expensive. Eble – stated I have a question on that, stainless steel housing, chlorine destroys it. Mr. Gregory it is before the chemical. Harrison – stated that membrain and the housing are resistant to the chemicals.

Olander – asked is this price on the bottom after the CoStar's discount because with the column on the right it seems to be more than a \$2200.00 start up. Harrison going over it again yes you do have to add another \$1000.00 for the training I did not catch that. Eble – stated that I assume that the start-up and training are necessary? Harrison answered yes, because they will calibrate it and make sure everything is set up and the training also.

O'Donnell did LRM give us a start date and when they could start? It is on the list some things take 6 days some things take 11 day he has it all planned out.

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Once we order them it would take about 2 weeks deliver and then the different amount of day to complete each thing.

Motion

Gallagher made a Motion to Approve the \$3,220.72 for the flow meters – First – Gallagher – Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Item 2: Ordinance – Harrison stated that the ordinance that O'Donnell was speaking of earlier – I forgot that when I had sent the original to him I had accepted all of Joe's changes, what happen is his comments disappeared and I went back to my comments of the original and his comments did not appear to be there. They can just mark it up and fax it back to us. O'Donnell stated – Joe we are on your side with this just tell us what to change. Gallagher state I think the supervisors are waiting for my comments so I will send my comments to them and I think they will be fine with that. Eble stated tell them that we are willing to work with them on this issue and just markup the comments and send them back to us.

Item 3: Harrison – asked for another work shop meeting so that we can speak openly. He would like to have another work shop meeting the other one we had was on a Wednesday so is next Wednesday good for everyone? If we can pick a day, you can send me dates that do not work and we can figure out a day to have the meeting. I would like to have this meeting before the next board meeting. The purpose of this meeting is to decide what needs to be done like smoke testing and maybe any illegal connect driveway drains. The foundation drains come in slowly if you have a drainage for 1000 sq. ft. roof connections and you have 1 inch of rain in an hour and 1 inch of rain in an hour is not a lot of rain that will give you a peak flow of 10 gallons an hour into the system. Rule of thumb is 1 gal. a minute peak flow per house sewage. Harrison will be sending an email to respond to for the purpose of getting a date and time to have a work shop.

Manager's Report:

Item 1: Mr. Gregory presented the Managers Report to the Board. A copy of the report is on file and available for review. The water meter bills are finished and they went out the end of last week. DMR for last month submitted with no violations. Bacterial samples were submitted. All the One-Calls where responded to.

Item 2: Karchner the roofing contractor stated that we are next on the list. He also ordered materials for the records room. O'Donnell stated at some point in time if it now projected we got to get the job done if he can't do it then we would have to get someone else to finish the project. It has been more that 2 months and it is great to have a lot work waiting in the wings, but we

want this done and we face things like in Hazleton the contractor would be given the project but would not get started and final the Board would say you have x days to complete the project. Woelfel asked why don't we do that? He saying he has the materials? Mr. Gregory state no this is the material for the records room. Although he has ordered the shingles and he did get them in he just can't get to it because of all the rain. O'Donnell and if he gets up there and says well we have to replace more, and more.

Well if he would have done the job when we hired him, he would not have any further damage at some point there is a balance that you have to weigh. Olander were there quotes taken for this? This may have happened before I started with the Board. Did you have anyone else, where there any bids? Woelfel no there were no bids just quotes. Woelfel does it seem logical that if it is tarped that we should hold off until March 2019?

Mr. Gregory I will ask the contractor that question and see if can attend a meeting. Mr. Gregory the roof is leaking on the front porch it is not leaking into the building. Gallagher has he inspected structure underneath the roof? He doesn't know if there is any wood damage. Gallagher asked has the contractor inspected the roof.

Manhole #184 was discharging last Saturday DEP was notified and a SSO was filled out. DEP is lowering our coin residual that we are allowed to have from a .4 to a .2 . so that will allow us to lower our chlorine to a more acceptable level.

Mr. Gregory I did call Duke's Root Control and they do guarantee their treatment for 2 years. It can be applied any time of the year. They do extend the guarantee with treatments so if we get it done and a year and half later we get it done again they will extend it for 3 more years.

Mr. Gregory the pump for Well #1 has failed and needs to be replaced I have received 2 prices and I am waiting for a third price. It is not an emergency it is a supplemental Well. Gallagher is there anything else on the pump that needs to be replaced because now that we have to replace the pump and it will be open. Mr. Gregory no we actually had a pipe installed so we drilled out the cap of the well and we were able to get it in.

The electrician that checked this he was concerned about the transformers for this well are out on Hanes street and you know where the Well is it is a considerable distance from the well there are trees leaning on the wires leading up to the Well. I called PPL and they did remove one tree and they said that the rest is up to you. He thought that this was the problem because this pump was only replaced in 2012. The prices are \$6,579.00 and the other one is \$5,762.00. O'Donnell and that is pump and installation whatever needs to be done. Mr. Gregory yes. These pumps are both 25 gallons per minute, 5 hp, and 3 ph. Mr. Gregory ok I am asking to approve a price to install a 25 gal, 5 hp Franklin Pump in Well #1 for \$6,579.00. O'Donnell stated to purchase and install.

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Motion

Motion to approve the purchase and installation of a Franklin pump for Well#1 for \$6,579.00 –
First – Woelfel - Second - Eble

Questions on the Motion: None

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Item 3: Mr. Gregory asked to replace the gas chlorination system this is for the dynamic separator we actually replaced the main one for the treatment plant a few year ago. I am asking to replace the one for the separator this is for the overflow that goes through the plant at a price not to exceed \$3,000.00. This will include two regulators one for each 150 gallons cylinder. The old system is failing it is in an unsafe condition.

Motion

Motion to replace the Chlorination System not to exceed \$3,000.00. First – Woelfel – Second – Olander.

Questions on the Motion: None

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Eble you mention the chlorine levels does that take effect immediately? Mr. Gregory I am glad you mentioned that it takes effect at the end of April. Eble so we can expect our chlorine levels to be dropping. Gallagher they are going from .4 to .2 so where are they at now? Mr. Gregory they do vary, but Well #7 is running high now it is running about a 1.4 and Well#3 is running at a .5 and Well#6 is at a .7 and Well#1 is not running. Eble is that how they have been running that the lowest is .4? Mr. Gregory I just added chlorine there and now I just went to another supplier there is such a various in the chlorine tanks it is usually at a normal level and then it spikes and then eventually it will come back down.

Woelfel so is it the strength of the chlorine basically that they sell. Mr. Gregory they are inconsistent with the chlorine levels. The supplier that I deal with now is Northeast Chemical. It is liquid and we dilute it down. Some of the wells are 1 to 5 ratio. Eble is there a better way that we can be doing this? Mr. Gregory not really. Harrison (Engineer) the chlorine changes when it sits around. Mr. Gregory that why from the new supplier we got (6) 5 gal containers to see if we can get possible a low residual that we can live with. Harrison can you test the percentage

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when it is delivered. Mr. Gregory yes, we got a testing kit for higher testing chlorine. Also what we were doing we have a bulk container in Well #7 and we just fill it and the way chlorine is the

higher that it is degrades faster than if you were to break it down and dilute it so that was an issue. That is why we started about a month ago getting it in 5 gal containers so it would not be sitting so long without using it and it seems ok. But Well#7 is a higher concentration because our feed pump is not big enough to go to a lower concentration so I have to buy a more expensive feed pump which we can do. Eble what are you talking about expensive? Mr. Gregory stated well a pump from \$600 to \$700 to double that. Eble that is not that bad if it is going to bring down the levels of the chemicals. Mr. Gregory stated Well#7 is the perfect well as far as the pH level we don't have to add anything. Mr. Gregory stated that part of the SOBCs problem with well#7 we drilled down in the baseball field we were getting the water from the creek and just by the pH alone we know that is not true. It is really good water I always tell the customers that I would put our water up against anybody's water.

Mr. Gregory state this is under the Engineer's report for the Well Monitoring for Well#7. Now this a quote from Melbourne Electric. Now you did approve the magmeters now we have to get Well#7 which has the equipment of so we have to monitor Well#7's flow constantly and these 2 Wells that we are installing the magmeters so this includes to hook up the existing scanner system and that was provided by us and infiltration the flow system into and provide programming which will be for all 3 Wells as required for historical collection of the flow meter. So for those 3 Wells it is a total \$3,250.00 and we have to do it because it runs hand and hand in what we are doing with the flow meters. Harrison (Engineer) asked to include a little more for any unknowns. Woelfel state about \$1,000.00 and Harrison that would be ok.

Motion

Motion not to exceed \$5,000.00 for the Well Monitoring. First – Woelfel – Second – Gallagher.

Questions on the Motion: None

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Old Business:

Item 1: Chairman, Cotsack stated that when one of our operators get their license they are traditionally given a merit increase and I would like to entertain a motion if we could to put that merit increase to Josh Berger.

Motion

Motion to give Josh Berger a merit increase as of the date he past the test which was in April 2018. – First Cotsack – Second – Woelfel

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Questions on the Motion: None

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

New Business:

Item 1: Chairman, Cotsack I would like to have a recommendation or make a motion to consider paying Ms. Ericka Cook for the time she spent in the transition period from Ericka Cook to Dorothy Pisano @ \$15 an hour for 15 hours.

Motion

Motion to Approve the payment to Ms. Cook for her time of 15 hours in Training at \$15 an hour - First – Woelfel – Second – Gallagher

Questions on the Motion: None

ROLL CALL VOTE:

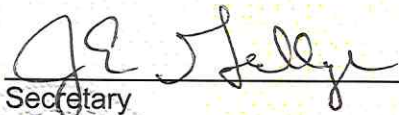
Cotsack	-	Affirmative	Eble	-	Affirmative
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Chairman Cotsack ok now the next meeting will be the 18th at 3pm or the 27th at 7pm? Woelfel stated that we have both so the next meeting will be the 18th at 3pm.

Public Comment: None.

Motion to Adjourn at 9:42 PM – Woelfel – 1st Cotsack – 2nd - No Roll Call – Unanimous.

ATTEST:



Secretary