

DATE: 04-23-19

**Meeting of the Conyngham/Sugarloaf Joint Municipal Authority
Regular Session on Tuesday, April 23, 2019, at 7:00 PM**

**PLACE: Conyngham Borough Council Chambers, Municipal Building, 215 Main Street,
Conyngham, PA.**

There was an Executive Session held prior the Regular Meeting for the purpose of:

1. Potential Litigation on Hliudzik
2. Personnel Issue
3. Potential Litigation on a pipe back-up

The meeting was called to order by Chairman, Cotsack, the Pledge of Allegiance was recited, and roll call was taken.

Present: John Cotsack, Greg Olander, Joseph Gallagher, Marguerite Woelfel, Peter O'Donnell (Solicitor), Ed Gregory (Manager), Richard Harrison (Engineer), Dorothy Pisano (Recording Secretary)

Absent: Marc Eble

Citizens: None

Public Comment on Agenda Items: None

Invited Guests: Neil D'Amato of 109 Main St., Conyngham, PA

We had a back-up on April 12 or 13 in our basement. Joshua and Ed came out and checked out what was going on and they cleaned it up and the first thing that Joshua looked at was the line coming in and our over flow and it was fine then they checked out the manhole and it was about 10 inches from the top. Friday into Saturday Service Pro cleanup. It was determined that it was something on the line side. Service Pro came out and cleaned up and they stated that they would come back to clean up the rest of the stuff.

Mr. Gregory stated that he had to have someone put a camera down in the manhole to see what the situation was, but they could not get the camera down into the line so it needed to be jetted again. We jetted it again down the whole line even going behind these houses because this is the 3rd blockage that we have had in this line. Mr. Gregory stated that he had Smith Sewer & Drain and Environmental Services come out to clean the line Smith was doing the routine line jetting that we do each year, but I had Environment Services come out because they are bigger to do this area.

Motion

Motion made by Ms. Woelfel to pay the Ron L. Marchetti Plumbing Invoice in the amount of \$185.50 for Neil D'Amato at 109 Main St. Conyngham for the back-up of sewage in his basement. FIRST – Woelfel – Second – Gallagher

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Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Motion

Motion to Approve Minutes from the Regular Meetings of 12-04-18 and 03-26-19 – FIRST – Olander – Second - Woelfel

Treasurer's Report:

Item 1: Treasurer Woelfel presented the Board with the Financial Report ending March 2019. A copy of the report is on file and available for review.

Motion

Motion to Approve Financial Report – FIRST- Woelfel Second - Gallagher

Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Item 2: Treasurer Woelfel presented the Board with the Accounts Payable Report. A copy of the report is on file and available for review.

Motion

Motion to Approve Bills for Payment as presented for 4/23/19 totaling \$37,431.38 – FIRST - Gallagher - Second – Olander

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Questions on the Motion: Ms. Woelfel asked about a \$4,000.00 check to the Commonwealth of PA. Mr. Gregory answered that this is for the Annual Clean Drinking Water Act Permit that we pay on an annual basis. Ms. Woelfel asked who Melborne Electric was and Mr. Gregory stated they hooked up the flow meters to record the instinctively rain fall.

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Motion

Motion to Approve payment of \$4,000.00 to the Commonwealth of PA and a payment of \$3,250.00 to Melborne Electric for work done with the flow meters.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Item 3: Chairman, Cotsack asked if the Board would want to move \$500,000 dollars from the checking account to the PLIGT Account.

Mr. O'Donnell asked should we have a recommendation of a person of Authority to say it is a good idea to transfer 10%, 20%, or 30% into the PLGIT Account at this time?

Also, if we needed the money can you take it out quickly?

Motion

Motion to Approve the Transfer of \$500,000 dollars from the checking account to the PLGIT Account – FIRST - Olander Second - Woelfel

Questions on the Motion:

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative			

Solicitors Report:

Item 1: House Bill #264 amending Bill #56-12 is on the Governor Desk as we speak to include the following:

1. Depository bank to be voted on yearly
2. Preparing, Billing, and Collecting of all money
3. Annual Audit to be review and approved at a public meeting
4. DEDCD forms can be filled out and sent in within 180 days instead of 90 days as long as all parties received a copy.

Item 2: Penn Bid Awarded went to Environmental Services for Sludge Hauling for 2019

Motion

Motion to retain Environment Services for Sludge Hauling based on the bid pricing received and that this Board take all necessary action to implement and sign the contract. \$0.597 per gallon for 2019. FIRST – Olander – Second – Gallagher

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Questions on the Motion: None.

ROLL CALL VOTE:

Cotsack	-	Affirmative	Eble	-	Absent
Gallagher	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Abstain			

Mr. Olander abstained because Environmental Services Corporation disposes of the CSJMA sludge at the Greater Hazleton Joint Sewer Authority treatment plant where Mr. Olander is an administrator.

Engineer's Report:

The 537 Plan

Mr. Harrison stated that he had a phone conversation with Mr. Scott Novatnak from PA DEP and he wants to do a total sewer replacement program so he sent me a long email on what he wanted to see get done in regards to Luchi Manor so we will be focusing on a 5-year Sewer Replacement Program for Luchi Manor. Mr. Harrison handed out a list of requirements (copy on file for review). After I spoke with Mr. Novatnak he then called Mr. Killian and had a conversation with him.

Mr. Harrison stated that he and his team went through all the films of Luchi Manor and confirmed that it all has to be replaced. I went back and went through all the flow metering reports because they had flow monitoring. Even if we were to replace all the main line pipe that may take care of 25% of your problem. The other 75% is probably private property. Mr. Cotsack state that if we get a good rainstorm Luchi Manor it can be like a river.

Mr. Harrison stated that if we are going to tear up the road this would be a good time to put in the rainstorm drains. Mr. Gallagher state he was working with Joseph Calbrese on our storm water committee they are looking to doing infiltration trenches along the roads. Mr. Harrison asked who is responsible for the lateral that connects to the main and the Board replied the homeowner is responsible out to the main.

Mr. Gallagher stated that the big problem with Luchi Manor is the time frame they are doing this year. Our primary problem in Conyngham is the flooding and to try to reduce the flooding in the park at the rate we are going there might not be a little league park here in 5 years. Ms. Woelfel state we did not have a little league park 15 years ago. Mr. Gallagher stated that they will be doing Berk St. to Maple St. this year. Mr. Harrison state that if you can do a rough layer they would be able to come in and put a 1 inch overlay on top. Mr. Gallagher state that he thinks the Sugarloaf Township Board would be open to do a rough layer.

Mr. Gallagher asked so where are we now and what is next? Mr. Harrison stated that we need to do some televising, smoke testing, and design of the project. Mr. Harrison stated that next month he will be able to give us some of the cost because we are changing direction a lit bit of the project.

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Mr. Gallagher stated that Mr. Harrison already had a phone conversation with Mr. Novatnak at DEP do you think that we should have another meeting to let him know this is what we are going to be doing. Mr. Harrison stated not at this time. Mr. Gallagher state so as far as the 537 Plan and advertising and putting out for public review. Mr. Harrison stated that he will be getting this stuff to you at the next board meeting so you can have a chance to look at it or if you have questions on anything. The 537 Plan needs to be reviewed by Local, State, and County.

Manager's Report:

Item 1: Mr. Gregory presented the Managers Report to the Board. A copy of the report is on file and available for review.

Old Business:

Not at this time

New Business:

Item 1: QuickBooks Online - The Board asked Ms. Pisano to look into getting QuickBooks Online or buying an upgrade program and uploading it herself.

Public Comment: None.

Motion to Adjourn at 8:25 PM – FIRST- Cotsack Second – Woelfel.
No Roll Call – Unanimous.

ATTEST:



Secretary 