

April 28, 2020

**Meeting of the Conyngham/Sugarloaf Joint Municipal Authority
Regular Session on Tuesday, April 28, 2020, at 7:00 PM.**

PLACE: Meeting was held via Web-X (Due to the Covid-19 Lockdown)

The meeting was called to order by Chairman, Gallagher, the Pledge of Allegiance was recited, and roll call was taken.

Present: Joseph Gallagher, Greg Olander, Andre Marchese, Marguerite Woelfel, Marc Eble (Solicitor) Peter O'Donnell, (Manager) Ed Gregory, (Engineer) Richard Harrison,

Absent: Dorothy Pisano

Citizens: Mr. Gary Gregory

Public Comment on Agenda Items: None

Invited Guests:

Motion to Approve Monthly Meeting Minutes

Resolution #1 - Monthly Meeting Minutes of January 28, 2020

Resolution #7 - Monthly Meeting Minutes of February 25, 2020

Motion

Motion to Approve the Monthly Meetings Minutes – Woelfel - FIRST Olander – Second

Questions on the Motion: None.

ROLL CALL VOTE:

Gallagher	-	Affirmative	Eble	-	Abstained
Olander	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Abstained			

Treasurer's Report:

Resolution #8 - Treasurer Woelfel presented the Board with the Financial Report ending 03-31-20. A copy of the report is on file and available for review.

April 28, 2020

Motion

Motion to Approve Financial Report – Eble - FIRST Marchese - Second

Questions on the Motion: None.

ROLL CALL VOTE:

Gallagher	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Affirmative			

Resolution #9: Treasurer Woelfel presented the Board with the Accounts Payable Report. A copy of the report is on file and available for review.

Motion

Motion to Approve Bills for Payment totaling \$82,239.17 – Woelfel – FIRST Marchese - Second

Questions on the Motion: None.

ROLL CALL VOTE:

Gallagher	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Affirmative			

Item #3: Mr. Gallagher spoke about the future of our Board of Directors Meetings will be held as a virtual meeting will let Marc Eble take the lead on this matter. Mr. Olander stated that he also uses Zoom. Mr. Gary Gregory stated that all the web meeting programs are about the same and either one would be fine. Mr. Eble had asked if the Borough if they had the proper equipment for the video meetings? Mr. Gary Gregory state that if we need other equipment he would be happy to get the equipment necessary for the meetings so he agrees with Mr. Gallagher and Mr. Eble.

Solicitors Report

Item #1: Solicitor, Mr. O'Donnell discussed the meeting format on Web-X. Discussion centered on future use of Web-X and attendance at meetings virtually/physical present/key is being able to participate by both hearing the discussions and being able to respond to the discussions so that the public can observe the meeting process.

Engineer's Report

Item #1: Engineer, Mr. Harrison reported on the 537 Plan being accepted by the Conyngham Borough. He further indicated that Sugarloaf Township and the County Planning Commission have yet to respond. Mr. Harrison advised the Board that the implementation schedule can still

April 28, 2020

be complied with even with COVID-19 restrictions. Mr. Harrison related to the Board that Jerney (Entech) updated him on the I & I status. CCTV mailed to Entech and a draft report for the next board meeting of defects would be provided. There was no update on the Grant status that are still being reviewed. Mr. Harrison advised that the Penn State and Sugarloaf Township sections up on the hill would not be a part of the 537 Plan and that there was no formal adoption of that section in the 537 Plan.

Manager's Report:

Item #1: Mr. Gregory presented the Managers Report to the Board. A copy of the report is on file and available for review.

Item #2: Mr. Gregory advised the Board on a boil advisory in the Walnut Avenue section, a discussion on certain manholes in the service system was provided. A meter reading route has been developed in order to avoid sporadic meter reading. A general discussion of a sewer backup at 18 Butler Avenue was discussed. Damage to personal property was also discussed.

Old Business:

Nothing at this time.

New Business:

Item #1: Contract over \$100,000.00 with Meiser & Earl regarding Wells 1, 3, and 7 was discussed by the Board. Due to a consumption use reduction the SRBC was looking to close out one of the wells. Meiser & Earl through their representative, Jay Lynch will provide assistance to CSJMA in order to keep all wells as permitted. Solicitor was advised to review contract that has been provided outlining duties and costs for Meiser & Earl services.

Motion

Motion to Approve the hiring of Meiser & Earl pursuant to the letter/contract dated April 27, 2020 contingent upon the Solicitor's review. Woelfel – FIRST Olander – Second

Questions on the Motion: None.

ROLL CALL VOTE:

Gallagher	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Affirmative			

Item #2: A general discussion of the right-of-way cleared from the pond to the treatment plant, brush cut and maintained with possible tree removal since that area has not been touched in 40 years.

Item #3: The washer and dryer damaged at 18 Butler Avenue; sewer backup was further discussed under new business. The board discussed the amount of money to be spent for

April 28, 2020

replacement of the damaged washer and dryer and in exchange for a release from the owner, determined that the value of the replacement should not to exceed \$900.00.

Mr. Gary Gregory confirmed that he had also spoke with the father and he said that it was an older set and they just needed them to be replaced.

Motion

Motion to Approve the replacement of the washer and dryer for a value not to exceed \$900.00.
Eble – FIRST Olander – Second

Questions on the Motion: None.

ROLL CALL VOTE:

Gallagher - Affirmative
Olander - Affirmative
Marchese - Affirmative

Eble - Affirmative
Woelfel - Affirmative

Public Comment: None.

Motion to Adjourn at 8:19 PM – Gallagher - FIRST Olander - Second
No Roll Call – Unanimous.

ATTEST:



Secretary

