



245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
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April 27, 2021

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on April 27, 2021 at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Chairman Gallagher, the Pledge of Allegiance was recited, and roll call was taken.

Present: Joseph Gallagher, Greg Olander, Andre Marchese, Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Ed Gregory (Operations Manager), Bianca Martincek (Recording Secretary/Office Administrator)

Absent: Marc Eble, Marguerite Woelfel

Public Comment on Agenda Items: None

Invited Guests: Gary Rayno, Tina Falvello

Guest 1: Gary Rayno is the owner of lot 54 in the meadows of Sugarloaf, Pennsylvania. Mr. Rayno has tried getting a sewer permit for this property for over two decades. He is aware that EDUs are unlikely to become available until after a new sewer treatment plant is built. Mr. Rayno asked the Board if the Authority has a list of individuals who desire EDUs to contact when obtainable. Such a list does not exist. It would be beneficial for those interested to review the meeting minutes on the CSJMA website. Any available EDUs will be posted there. Chairman Gallagher encouraged Mr. Rayno to stay for the rest of the evening's meeting. The 537 Plan and its implementation schedule are both on the agenda.

Guest 2: The CVCO pool currently drains into the creek. This will no longer be an option after this season. A new sand filtration system is being installed in the fall. It will require backwashing. The system will drain 990 gallons of water in 3 minutes twice a week. The organization's President, Tina Falvello, asked if this could be discharged into the manhole across from the pool's pumphouse.

Members of the Board explained that the water being discharged would have to be neutralized first. If chlorinated water were to enter the sewer treatment plant it would kill the bacteria used in the treatment process. Water can be dechlorinated using tablets. It was their recommendation that a holding tank be acquired to neutralize and test the water before draining it. Engineer Harrison emphasized that the rate of flow would have to be controlled when draining. The current facility is a .35 MGD plant. The hydraulic capacity is approximately 200 gallons per minute.

Ms. Falvello is to forward a design of the new filtration process to be approved by the Board.



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Motion

Resolution #14: Motion to Approve Minutes of the March 23, 2021 Regular Meeting – Olander.
 Second Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Treasurer’s Report

Item 1: Office Administrator Martincek presented the Treasurer’s Report. The document was also displayed on the video call. A copy of the report is on file and available for review.

Motion

Resolution #15: Motion to Approve the Treasurer’s Report Ending March 31, 2021 – Marchese.
 Second – Olander

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item 2: Details of the Accounts Payable Report were examined. A copy of the report is on file and available for review.

Motion

Resolution #16: Motion to approve the Payment of Invoices and Unpaid Bills totaling \$50,758.44– Olander. Second – Marchese

Questions on the Motion: None



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ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Solicitor's Report

Item #1: Solicitor O'Donnell had sent the Board an email suggesting language regarding permissionless entry for the Authority's Rates, Rules, and Regulations. He asked that it be reviewed and commented on prior to next month's meeting.

Item #2: O'Donnell notified the Board that Sugarloaf Township will be holding a special meeting on May 4, 2021 to review and approve Resolution #11. This will adopt the Official Joint Act 537 Sewage Facilities Plan Update Revision.

Item #3: Seeing as some members of the Board are absent, O'Donnell asked that a confidential email be sent instead of holding an executive session for a potential litigation. Those present agreed.

Engineer's Report

Item #1: The Official Joint Act 537 Sewage Facilities Plan Update Revision includes the provided Implementation Schedule. A quorum was present to approve this as resolution #17.

Resolution #17: Adoption of The Official Joint Act 537 Sewage Facilities Plan Update Revision, was added to the evening's agenda by Chairman Gallagher. There was no public comment.

Motion

Motion to Adopt the Official Joint Act 537 Sewage Facilities Plan Update Revision – Olander.
Second - Marchese

Questions on the Motion: None



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ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Vice Chairman Olander suggested Engineer Harrison confirm that both Sugarloaf Township and the Conyngham Borough have a copy of the final Implementation Schedule to approve.

Item #2: Engineer Harrison sent Scott at DEP a map of the sewers that are scheduled to be replaced. Scott was concerned that the main interceptor was in poor condition. This is not the case however, there are a few sections impacted by roots that are collecting grease. Harrison's fear is that these roots may collect wipes that do not disintegrate in the future. Some sections of the interceptor are easily accessible. Chairman Gallagher asked if they could be jetted. Harrison will check what balance remains of Mr. Rehab's contract.

Item #3: Entech Engineering is working diligently to address all of DEP's comments regarding the 537 Plan. Harrison's team is on track to have these responses submitted by the May 10th deadline. Earlier today, Jeremy posted door hangers on Sugarloaf Ave. to notify residents of future on lot surveying. DF Environmental will also be there this week.

Vice Chairman Olander spoke with the Sugarloaf Township Supervisors. They are to look closely for the township's planning modules. These, if located, will be sent to Entech with a larger map of the area for submission.

Item #4: Past flow metering reports indicate most of the detected I & I is from rain induced infiltration. Engineer Harrison suspects this is caused by connected sump pumps and foundation drains in the older parts of town. These sections could not be televised due to traps or sags in the lines. He recommends night flow isolation to help identify such private sources.

Night flow isolation requires a crew to gather after a day of rain between the hours of 12:00 am and 5:00 am, when wastewater flow is nearest zero. Manholes are then popped to see which are running fuller than they should. After, a pull camera is lowered into these manholes to determine which laterals have a lot of drainage.

Harrison introduced the Envirosight Quickview Pull Camera. This device has no cords and projects a Wi-Fi signal through the manhole to its user's tablet. It can also zoom up to 100 ft away. A&H Equipment provided a quote to purchase this camera in the amount of \$14,250 (not including a tablet). It can also be rented for \$1800/month, \$600/week, or \$300/day. Both



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Harrison and the Board agreed that it would be most beneficial to try the camera before purchasing.

Motion

Motion to Authorize a One Week Rental of the Envirosight Quickview Pull Camera at a cost of \$600/week – Olander. Second - Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item #5: A map of the sewer main was included in the Engineer's Report. Vice Chairman Olander mentioned he had found evidence of surcharge at manhole #257. Harrison has CCTV reports on this area from when it was inspected for defects and roots. He will forward copies. Office Manager Gregory stated he will also inspect the site.

Manager's Report

Item #1: The Manager's Report was presented by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available for review. As listed on the report, Suez Utilities exclusively replied to the advertised RFQ for the meter replacement program. Gregory is to request an updated price and proposal timeline from the company. If they are deemed qualified the matter may be voted on.

The Report also notified the Board that a full water distribution inspection resulted in several minor deficiencies and violations. Gregory stated the most critical deficiency is that the chemical day tanks do not meet NSF approved standards. He needs to purchase 6 new NSF approved, double walled tanks at a cost of \$6,000 to comply. All other issues can be fixed at far less of a cost to the Authority.

Motion

Motion to Authorize the Purchase of 6 NSF Approved, Double Walled Tanks at a Cost of \$6,000 – Olander. Second - Marchese



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Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Old Business

Item #1: As previously discussed, a Source Water Protection Plan would help protect the welfare of the Authority’s consumers. A proposal was obtained from Meiser & Earl in the amount of \$29,200 to develop this.

Motion

Motion to Accept the Proposal from Meiser & Earl for the Development of a Source Water Protection Plan at a Cost of \$29,200, Assuming the Rates are those Approved for the Calendar Year of 2021 – Marchese. Second - Olander

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

New Business: None

Public Comment: None

Executive Session was not held.

Motion

Motion to Adjourn the meeting on Tuesday, April 27, 2021 – Olander. Second - Marchese

Questions on the Motion: None



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No Roll Call – Unanimous

Attest:

Marc Eble
CSJMA Secretary