



245 Main Street
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May 25, 2021

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on May 25, 2021 at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Vice Chairman Olander, the Pledge of Allegiance was recited, and roll call was taken.

Present: Greg Olander, Marc Eble, Marguerite Woelfel, Andre Marchese, Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Ed Gregory (Operations Manager), Bianca Martincek (Recording Secretary/Office Administrator)

Absent: Joseph Gallagher

Citizens: Matthew Cara (491 Main St, Conyngham), Doreen Cotes (42 Ackerman Lane, Sugarloaf), and Stephanie Delman (34 Ackerman Lane, Sugarloaf)

Public Comment on Agenda Items: None

Invited Guests: Nick Rapagnani

In March, Suez Utilities solely responded with a statement of qualifications to the Authority's RFQ for a meter replacement program. Nick Rapagnani presented a timeline and the proposed costs associated with the company's Metering Asset Management Program. He projects this system to be at a general maintenance standpoint by the Spring of 2022. Additionally, the costs for the project would be spread over 5 years. Rapagnani is to forward a master services agreement and a scope of work contract to Solicitor O'Donnell for review.

Motion

Resolution #18: Motion to Approve Minutes of the April 27, 2021 Regular Meeting –Marchese.
Second Eble

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Abstain	Woelfel	-	Abstain
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Resolution #18 did not pass by a majority vote. Secretary Eble and Treasurer Woelfel abstained as neither attended the recorded meeting. This item will be placed on July's agenda.



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Treasurer’s Report

Item 1: Treasurer Woelfel presented the Treasurer’s Report. The document was also displayed on the video call. A copy of the report is on file and available for review.

Motion

Resolution #19: Motion to Approve the Treasurer’s Report Ending April 30, 2021 – Eble.
Second – Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Item 2: Details of the Accounts Payable Report were examined. A copy of the report is on file and available for review.

Motion

Resolution #20: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$147,041.05 – Eble. Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Solicitor’s Report

Item #1: Solicitor O’Donnell had nothing to report to the Board at this time. He told members to contact him if they have any questions regarding the most recent leak issue or comments on the suggested revisions to the Rules, Rates, and Regulations.

May 25, 2021

Engineer's Report

Item #1: The 537 Plan was resubmitted to DEP on May 24, 2021. Engineer Harrison reviewed some of the changes made to the implementation schedule, I & I program update, wastewater and flow projections, and on-lot survey map for Sugarloaf Ave. and SR 93.

The proposed treatment plant's basis of design is .5 MGD. Vice Chairman Olander asked if this will be able to handle peak flows if the vortex separator, at the headworks of the plant, were to become offline. Harrison reassured the Board that the new plant is designed much more conservatively. The proposed system is a SBR sequencing batch reactor which processes in one tank. This is a batch method done cyclically. It will treat, aerate treat, and settle. The new plant will have 750,000 gallons of capacity for aeration and clarification. This is 5 times more than the current capacity for mixed liquor and settling. The process will have nitrification and denitrification as well as a peak flow mode. Although the plant is being designed for an average of .5 MGD, it has a peak hydrologic capacity of .75 MGD.

Item #2: It is Harrison's opinion that most of the area's I & I is from private sources. He believes that locating and removing private sump pumps would be most advantageous for the Authority. Any reduced flows could be explicitly documented. This data would be of value to DEP for potential EDUs. Recent CCTV footage also revealed that many residences have outside traps. These would have impeded prior smoke tests. Home inspections are necessary to reveal additional sources of I & I.

Item #3: The proposed Senate Bill No. 597 was shared by Harrison. As of now, it is not certain if the Bill would affect the CSJMA. It is Solicitor O'Donnell's understanding that the Municipalities Authorities Association is working to ensure the scope is limited. The bill would ultimately cost the rate payers more in the long run.

Manager's Report

Item #1: The Manager's Report was presented by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available for review.

Gregory scheduled the water tank to be power washed and cleaned. After further inspection he recommended that it be painted at a cost of \$9,565.00. Two quotes were received for the job. The second was in the amount of \$22,500.00. Both included the same materials. After hearing the discrepancy in prices, Solicitor O'Donnell asked that the quote be forwarded to him to review.

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Motion

Motion to Approve the Painting of the Water Tank at a cost of \$9,565.00, Contingent on Review and Approval by the Solicitor

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Old Business: None

New Business

Item #1: Recently, there was a sewer line blockage on School Lane. It was brought to the CSJMA’s attention that 6 residences there are connected to a 4 inch lateral leading to the sewer main. Operations Manager Gregory requested that these houses be connected properly when the nearby line is being replaced. A letter was also sent by Tom Wellington (35 School Lane) reiterating this. Engineer Harrison asked Gregory to forward the parcel numbers so he can investigate this matter further.

Item #2: Gregory expressed the Authority’s need for an additional labor position. He asked that the Board consider this for a later discussion.

Public Comment

Item #1: The citizens in attendance expressed their detestation of the Verizon tower that is to be constructed near the sewer treatment plant. Mr. Cara was upset that the neighboring properties were not notified of the land’s subdivision. The CSJMA sold the property to the Conyngham Borough; however, the subdivision was filed by the Borough with Sugarloaf Township for municipal uses. The Authority has no interest in the property.

Executive Session was not held.



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Motion

Motion to Adjourn the Meeting on Tuesday, May 25, 2021 – Marchese. Second – Woelfel

Questions on the Motion: None

No Roll Call – Unanimous

Attest:

Marc Eble
CSJMA Secretary