



245 Main Street
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August 24, 2021

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on August 24, 2021 at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting’s virtual conferencing service. It was called to order by Chairman Gallagher, the Pledge of Allegiance was recited, and roll call was taken.

Present: Joseph Gallagher, Greg Olander, Marguerite Woelfel, Andre Marchese, Peter O’Donnell (Solicitor), Rich Harrison (Engineer), Ed Gregory (Operations Manager), Bianca Martincek (Recording Secretary/Office Administrator)

Absent: Marc Eble

Public Comment on Agenda Items: None

Invited Guests: None

Motion

Resolution #24: Motion to Approve Minutes of the June 22, 2021 Regular Meeting – Olander.
Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Motion

Resolution #27: Motion to Approve Minutes of the July 27, 2021 Regular Meeting – Olander.
Second – Woelfel

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Abstain
Gallagher	-	Affirmative			

August 24, 2021

Treasurer's Report

Item 1: Treasurer Woelfel presented the Treasurer's Report. The document was also displayed on the video call. A copy of the report is on file and available for review.

Motion

Resolution #28: Motion to Approve the Treasurer's Report Ending July 31, 2021 – Woelfel.
 Second – Olander

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item 2: Details of the Accounts Payable Report were examined. A copy of the report is on file and available for review.

The Board previously approved the purchase of a new air conditioning unit from Plum Air Inc. in the amount of \$1,500. This bill's total was incorrect on the documents presented.

Motion

Resolution #29: Motion to Amend and Approve the Payment of Invoices and Unpaid Bills Presented with the Correction of the Plum Air Invoice totaling \$28,488.66 – Olander. Second – Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			



August 24, 2021

Solicitor's Report

Item #1: An email containing copies of the suggested DEP ordinances to adopt was sent to Attorney Ferdinand and Attorney Karpowich last month. Solicitor O'Donnell indicated that the material was time sensitive in order to move forward with the 537 Plan. He will email the Board any feedback that is received.

Item #2: The Board had previously discussed the need to include language in the CSJMA's Rules, Rates, and Regulations for situations that would require emergency access to a property. They also agreed to modify the current late penalty policy. O'Donnell forwarded both recommendations to the existing text. They will be voted on as Resolutions next month.

Item #3: The new Sunshine Act Amendments, specifically dealing with accounts payable, will be reviewed with the CSJMA staff for compliance.

Item #4: O'Donnell will reschedule the Back Flow Prevention Presentation.

Engineer's Report

Item #1: Scott from the DEP has not reviewed the 537 Plan past Chapter 3. He has raised an issue with the ownership of lines in Sugarloaf Township. It is illegal to have private sewers within public right away. Scott is insinuating that Sugarloaf Township must take responsibility for the operation and maintenance of the designated lines in order for the 537 Plan to be approved. It is the Board's opinion that the Township will not voluntarily claim these lines. Solicitor O'Donnell stated that the CSJMA has no authority under the Municipal Authorities Act to force an incorporating municipality to take responsibility of sewer lines. Engineer Harrison is to request a meeting with Scott and the Board to discuss this matter.

Item #2: In hopes that the proposed ordinances pass, Entech Engineering has been working on their procedure to administer home inspections and locate additional sources of private I & I.

Item #3: The plant flows have remained fairly low. Harrison has not yet reviewed the data collected by the recently installed meters. An antenna was pulled from one of the meters located by the Little League Field. Operations Manager Gregory confirmed it is intact and recording.

Item #3: Harrison anticipated presenting a revised proposal for survey work that needs to be completed at the treatment plant and on School Lane. The assigned surveyor is backed up. He will contact Brinkash and Associates if it is not received soon.

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Manager's Report

Item #1: The Manager's Report was presented by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available for review.

Listed in the Report was a violation cited by the DEP for not feeding corrosion control chemicals to particular wells. These chemicals have not been fed because the natural pH of the water is suitable for corrosion control without the use of chemicals. Gregory and Engineer Kim Mazur from Entech Engineering have been in contact with the DEP to have the Authority's Water Supply Permit changed. He will put in a formal request for modification.

Old Business

Item #1: A quote to upgrade the CSJMA's current billing system was forwarded to the Board by Office Administrator Martincek. It will be included on next month's agenda for further consideration.

Item #2: Treasurer Woelfel asked for an update on the Wellhead Protection Plan. Chairman Gallagher informed the Board that Conyngham Borough recently adopted ordinances, with language provided by Meiser & Earl, for more stringent regulations in respect to density and distance to wells. This is part of the developing plan.

Item #3: Solicitor O'Donnell is negotiating terms of the Meter Replacement Program with SUEZ Utilities. He has forwarded a list of concerns to the company's attorney. They are scheduled to have a discussion before the next Board Meeting.

New Business: None

Public Comment: None

Executive Session was not held.

Motion

Motion to Adjourn the Meeting on Tuesday, August 24, 2021 – Olander. - Woelfel



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Questions on the Motion: None

No Roll Call – Unanimous

Attest:

Marc Eble
CSJMA Secretary