



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 7, 2021

The Conyngham/Sugarloaf Joint Municipal Authority met on Tuesday, December 7, 2021, to continue a Regular Session that was held on Tuesday, November 24, 2021, at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting’s virtual conferencing service. It was called to order by Chairman Gallagher, the Pledge of Allegiance was recited, and roll call was taken.

Present: Joseph Gallagher, Greg Olander, Marc Eble, Marguerite Woelfel, Andre Marchese, Peter O’Donnell (Solicitor), Bianca Martincek (Recording Secretary/Office Administrator)

Absent: None

**Public Comment on Agenda Items:** None

**Invited Guests:** None

**Engineer’s Report**

**Item #1:** A revised copy of Work Order No. 4215-EW0-11529 was previously provided to the Board by Engineer Harrison. The work order is for the design and bid phase of the proposed wastewater treatment plant. The document states that project expenses are not to exceed \$664,900 without further written approval.

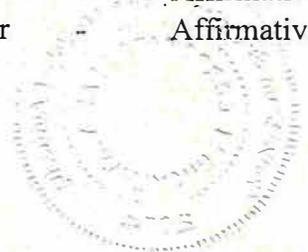
**Motion**

Resolution No. 39: Motion to Approve Work Order No. 4215-EW0-11529, Not to Exceed the Amount of \$664,900, for the Wastewater Treatment Plant Expansion Project – Woelfel. Second – Olander

Questions on the Motion:

**ROLL CALL VOTE:**

Eble	-	Affirmative	Woelfel	-	Absent
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			





245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 7, 2021

**Old Business**

**Item #1:** The Board discussed Operations Manager Gregory's prior request to hire a labor position. Members considered advertising for both a labor position and summer hire to increase the number of responses. Solicitor O'Donnell will draft and circulate a job description for the position. This item will be included on the next meeting's agenda.

**Item #2:** Thus far, the CSJMA has been unable to obtain a quote for a new utility truck. The office will try to solidify a number to be considered and included in the Authority's 2022 budget prior to the next meeting.

**New Business:** None

**Public Comment:** None

**Executive Session was held prior to the meeting for and a potential litigation regarding billing customers and personnel issues**

**Motion**

Motion to Adjourn the Meeting on Tuesday, December 7, 2021 – Olander. – Woelfel

Questions on the Motion: None

No Roll Call – Unanimous

**Attest:**

Marc Eble  
CSJMA Secretary