



245 Main Street Conyngham Pa. 18219 P (570) 788-0608 F (570) 788-6146

July 26, 2022

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on July 26, 2022, at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Chairman Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joe Gallagher, Greg Olander, Marc Eble, Marguerite Woelfel, Andre Marchese, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Bianca Martincek (Office Administrator/Recording Secretary)

Absent: None

Public Comment on Agenda Items: None

Invited Guests: Mike Ficchi, David Busch

Motion

Resolution No. 31: Motion to Approve Minutes of the June 28, 2022 Regular Meeting – Eble.
Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Treasurer's Report:

Item 1: The Treasurer's Report was presented by Treasurer Woelfel. A copy of the report is on file and available upon request.

Motion

Resolution No. 32: Motion to Approve the Treasurer's Report Ending June 30, 2022 – Marchese.
Second – Eble

Questions on the Motion: None



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ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

Motion

Resolution No. 33: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$63,421.52 – Woelfel. Second – Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Solicitor’s Report:

Solicitor O’Donnell had no items to report during the evening’s meeting.

Engineer’s Report:

Item 1: Multi-Dimensional Integration’ (MDI) COSTARS applications were approved. Subsequently, the company prepared a comprehensive proposal to install and maintain a new supervisory control and data acquisition (SCADA) system for the CSJMA’s well houses. The proposal included a breakdown of the \$205,020 total.

MDI has a local facility and was ranked one of the top control system integrators in 2021 by Inductive Automation for the selected platform. The proposed system and its code are open sourced and would ultimately belong to the Authority once installed. For these reasons, Engineer Harrison recommended that the proposal be approved by the Board. Mike Ficchi, a representative of MDI, was in attendance and responded to additional questions.

Although working with MDI seems justifiable, the intricate proposal was not provided to the Board for review in advance of the meeting. As a result, a motion was made to table its acceptance until next month.



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Motion

Motion to Table Resolution No. 34, Acceptance of the MDI Proposal Totaling \$205,020, for a Water System SCADA until the August 23, 2022 Meeting – Woelfel. Second – Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item 2: The second submission of the wastewater treatment plant’s (WWTP) design drawings is delayed by one month. All other action items on the 537 Plan’s Implementation Schedule are on track.

Scott from the Department of Environmental Protection (DEP) is meeting with one of the state’s senators concerning the Cisco gas station, located north of Pilot. Harrison will participate in case their discussion impacts the Pilot Sewer Extension Project.

Item 3: The special study on Sugarloaf Township is on hold. As stated during the DEP’s meeting on June 16, 2022, a directive with future proceedings will first be issued to the Township.

Item 4: Harrison’s team will be trained for the Sump Pump Inspection Program tomorrow, July 27, at the Authority’s office. Descriptions of customers’ service lines will be documented as new regulations, in regard to lead service line inventory, are to become effective in 2024.

Item 5: Part II of the new WWTP’s Water Quality Management Permit application will be presented at the next board meeting for approval.

Item 6: Sealed bids are being accepted for the expanded Gould’s Way Project on Thursday, July 28, 2022. Both Kulaga Excavating and Pioneer Construction Company intend to bid on the project. Harrison will tabulate the bid result for the Board to review.

Item 7: Harrison introduced David Busch with Keystone-Alliance Consulting. Mr. Busch has 35 years of consulting experience in various matters related to water and wastewater systems. A brief, informal discussion was had in regard to the Authority’s current situation and impending needs. Considering his expertise, the Authority elected to utilize Mr. Busch’s consulting services



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at an in-person workshop that will address the formation of an EDU allocation policy and rate setting process. Harrison will coordinate a date and time for said meeting.

Manager’s Report:

Item 1: The Manager’s Report was presented to the Board by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available upon request.

Old Business:

Item 1: Gregory recommended Environmental Services Corporation’s bid be accepted for the advertised 2 year sludge hauling contract to begin on August 1, 2022. The company’s bid was the most competitive in cost at 0.0648 cents per gallon.

Motion

Resolution No. 35: Motion to Award Environmental Services Corporation the 2 Year Sludge Hauling Contract to Begin on August 1, 2022 and End on July 31, 2024 at a Cost of 0.0648 Cents per Gallon – Eble. Seconded - Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Item 2: The Authority’s former operator contacted Gregory to reapply for the open position. He remains to be the only qualified candidate.

The Board agreed to deliberate this matter in an executive session.

Motion

Motion to Table Resolution No. 36, Offering John Braddock a Contract of Employment as the CSJMA’s Operator, Until After an Executive Session is Held – Eble. Second – Woelfel

Questions on the Motion: None

Voice Vote – 5 Yes. Motion carries unanimously.



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New Business: None

Public Comment: None

Executive Session: During the meeting, an executive session was held to discuss personnel issues.

Motion

Resolution No. 36: Motion to Offer John Braddock a Full-Time Contract of Employment as the CSJMA’s Operator – Eble. Seconded - Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Affirmative			

Motion

Motion to Adjourn the Meeting on Tuesday, July 26, 2022 – Eble. Second – Woelfel.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary

