



245 Main Street Conyngham Pa. 18219 P (570) 788-0608 F (570) 788-6146

October 25, 2022

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on October 25, 2022, at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Vice Chairman Olander, the Pledge of Allegiance was recited, and roll was taken.

Present: Greg Olander, Marc Eble, Marguerite Woelfel, Andre Marchese, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Bianca Martincek (Recording Secretary)

Absent: Joe Gallagher

Public Comment on Agenda Items: None

Invited Guests: David Bush

Vice Chairman Olander presented revisions to the drafted minutes to clarify an item under the Engineer's Report.

Motion

Resolution No. 46: Motion to Approve the Amended Minutes of the September 27, 2022 Regular Meeting as Presented – Woelfel. Second – Marchese

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Abstain	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Treasurer's Report:

Item 1: The Treasurer's Report was read by Treasurer Woelfel. A copy of the report is on file and available upon request.

Motion

Resolution No. 47: Motion to Approve the Treasurer's Report Ending September 30, 2022 – Marchese. Second – Woelfel



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Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

Motion

Resolution No. 48: Motion to Approve Payment of Invoices and Unpaid Bills Totaling \$259,699.19 – Olander. Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Item 3: A transfer from the Authority’s PLGIT account must be initiated to fund the current operating expenses.

Motion

Motion to Transfer \$200,000 from the PLGIT Account to the Revenue Account –Eble. Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Solicitor's Report:

Item 1: The pole attachment agreement with Frontier Communications has been executed, with the meter reading equipment being secured to the pole and covering approximately 5 feet. Minimal rental fees will be billed to the Authority periodically. Lastly, Solicitor O'Donnell must prepare a written easement to the pole on private property.

Item 2: It was recommended that three items involving potential litigations on the Engineering Report be deferred to an executive session. Such items include matters regarding Bellagio Fields, the Goulds Way Project, and future sewer rate increases.

Engineer's Report:

Item 1: As seen on the 537 Plan's revised implementation schedule, Engineer Harrison anticipates applying for PENNVEST funding in July of 2023. A notice to continue construction of the new wastewater treatment plant (WWTP) will be then issued within 90 days of approval.

Item 2: The CSJMA is no longer responsible for the development of the Sugarloaf Township special study. Harrison's team is available to assist if requested.

Item 3: National Metering Service has installed roughly 900 water meters. The company's operation has been reduced to one crew that includes an employee from Entech Engineering. As appointments continue to decrease, it will no longer be cost effective to continue the sump pump and water line inspections.

A third notice was recently sent to the property owners that have not participated in the meter replacement program. Those who fail to respond will be contacted by the office.

Item 4: The Department of Environmental Protection is still reviewing the submitted NPDES Permit amendment, concerning changes to flow rates, for the current WWTP.

Manager's Report:

Item 1: The Manager's Report was presented to the Board by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available upon request.

There were no responses to a second advertisement for emergency water and sewer repair bids. To gain interest, Gregory will inform local contractors of the opportunity prior to the next publication.



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Old Business:

Item 1: The Authority's 2012 Chevrolet Silverado utility truck was auctioned on the website Municibid. A winning bid of \$21,500 was revealed.

Motion

Resolution No. 50: Motion to Accept the Winning Bid of \$21,500 on the Website Municibid for the 2012 Chevrolet Silverado Utility Truck – Olander. Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

New Business:

Item 1: Drafted budget projections for the 2023 calendar year were reviewed.

Executive Session: As recommended, an executive session was necessary to discuss matters involving potential litigations including Resolution No. 51.

Motion

Motion to Pause the Regular Meeting and Move to Executive Session – Eble. Seconded - Marchese

Questions on the Motion: None

No Roll Call – Unanimous.

Regular Session was resumed.

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Motion

Resolution No. 49: Motion to Increase the Sewer Rates by 20% (increase of \$10 totaling \$60 per EDU rental) Effective January 1, 2023 – Eble. Second – Woelfel

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

Public Comment: None

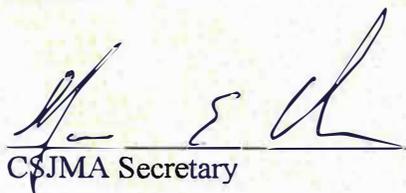
Motion

Motion to Adjourn the Meeting on Tuesday, October 25, 2022 – Eble. Seconded - Marchese

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary

