



245 Main Street Conyngham Pa. 18219 P (570) 788-0608 F (570) 788-6146

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November 22, 2022

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on November 22, 2022, at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Vice Chairman Olander, the Pledge of Allegiance was recited, and roll was taken.

Present: Greg Olander, Marguerite Woelfel, Andre Marchese, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Bianca Martincek (Recording Secretary)

Absent: Joe Gallagher, Marc Eble

**Public Comment on Agenda Items:** None

**Invited Guests:** None

#### **Motion**

Resolution No. 54: Motion to Approve the Minutes of the September 27, 2022 Regular Meeting and November 2, 2022 Special Meeting – Woelfel. Second – Marchese

Questions on the Motion: None

#### **ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

#### **Treasurer's Report:**

**Item 1:** The Treasurer's Report was read by Treasurer Woelfel. A copy of the report is on file and available upon request.

#### **Motion**

Resolution No. 55: Motion to Approve the Treasurer's Report Ending October 31, 2022 – Marchese. Second – Woelfel

Questions on the Motion: None

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**ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**Item 2:** Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

**Motion**

Resolution No. 56: Motion to Approve Payment of Invoices and Unpaid Bills Totaling \$138,181.86 – Woelfel. Second – Marchese

Questions on the Motion: None

**ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**Solicitor's Report:**

**Item 1:** Confidential correspondences were sent from Solicitor O'Donnell's office concerning matters involving Conyngham Food and Beverage and Bellagio Fields. Seeing as a full board is not present, O'Donnell will continue to discuss these items via email as they may involve potential litigations.

**Engineer's Report:**

**Item 1:** The 537 Plan's implementation schedule has not changed since the last meeting. The new wastewater treatment plant's (WWTP) design drawings are currently under technical review. If a response is not received after the new year, Engineer Harrison will offer to schedule a meeting with the Department of Environmental Protection (DEP) to help facilitate their review.

**Item 2:** The sump pump and waterline inspections are ending this week. Harrison will summarize the results in a report to help determine if it would be beneficial to increase the scope of the program to include residences solely connected to the sewer.

**Item 3:** A second engineer will be hired to complete a value review of the submitted WWTP's design as required by PENNVEST for funding of 10 million dollar projects. Additionally,



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Harrison will research if it is also necessary to apply for categorical exclusion from the State's environmental review process.

**Item 4:** The Conyngham Borough rejected the previous Intermunicipal Agreement; however, the Authority can hire the current contractor individually to complete the replacement of the Goulds Way sewer. Dominic Yannuzzi from Benesch will be forwarding legal documents, including signed right of entries, to Solicitor O'Donnell for review.

**Item 5:** The CSJMA will request a 5 million dollar grant from the H2O PA Water Supply Program for the WWTP Upgrade and Expansion Project.

### Motion

Resolution No. 57: Motion to Amend the Title of Resolution No. 57 to "A Resolution Regarding Approval of a \$5,000,000 H2O PA Water Supply Program Grant Request" – Woelfel. Second – Marchese

#### ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

### Motion

Motion to Approve the Amended Resolution No. 57 Requesting a \$5,000,000 H2O PA Water Supply Program Grant – Woelfel. Second – Marchese

#### ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**Item 6:** The WWTP Expansion project is estimated to be 10 million dollars. One requirement of the H2O PA Water Supply Program's grant application is to provide matching commitment letters from funding sources that will equal 50% of the project's total. The CSJMA has available funds in its PLGIT savings account; however, additional sources will still be needed as a contingency until PENNVEST funding is granted.

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After some discussion, it was agreed upon to commit 2 million dollars from the Authority's PLGIT savings account and compare loans from different lenders, including PLGIT, to provide financial commitment letters for the remaining 3 million dollar match.

A special meeting will be held to present the additional sources that are available. Resolution No. 58 will not be acted upon at this time.

**Motion**

Motion to Table Resolution No. 58 – Marchese. Second – Woelfel

Questions on the Motion: None

**ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**Item 7:** Engineer Harrison recommended holding an executive session to discuss proposed additions to the Rule's Rate's and Regulations regarding EDU allocations and the DEP's requirements for Bellagio Fields.

**Manager's Report:**

**Item 1:** The Manager's Report was presented to the Board by Operations Manager Gregory. It was also displayed on video. A copy of the report is on file and available upon request.

Additionally, Gregory recommended that the brass water meters that have been replaced and an out of commission riding mower be auctioned on the website Municibid for scrap. The Board favored the suggestion and said the items are to be sold administratively.

**Old Business:**

**Motion**

Resolution No. 59: Motion to Approve the Budget Projections for the 2023 Calendar Year – Woelfel. Second – Marchese

Questions on the Motion: None



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**ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**New Business:**

**Item 1:** A drafted board meeting schedule for the 2023 calendar year was presented. As discussed, the last meeting will be held the third week of December before the Christmas holiday. The dates will be formally approved as a resolution at next month's meeting.

**Item 2:** The Authority's medical insurance policy, provided by Highmark, is increasing by 4% for the 2023 calendar year. The new rates were reviewed.

**Motion**

Resolution No. 59: Motion to Approve the Renewal of the Current Highmark Medical Insurance Policy for the 2023 Calendar Year – Woelfel. Second – Marchese

Questions on the Motion: None

**ROLL CALL VOTE:**

Eble	-	Absent	Woelfel	-	Affirmative
Olander	-	Affirmative	Marchese	-	Affirmative
Gallagher	-	Absent			

**Item 3:** A certified letter was received from a residence concerning the ongoing water meter replacement program and its risks to the household's health, safety, privacy, and security. The Authority will respond by offering to personally install the property's new meter while adhering to any precautions deemed necessary.

**Motion**

Motion to Move to Executive Session – Woelfel. Seconded - Marchese

Questions on the Motion: None

No Roll Call – Unanimous.



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**Executive Session:** An executive session was held to discuss items under the Engineer's Report that may involve potential litigations.

**Motion**

Motion to Adjourn the Meeting on Tuesday, November 22, 2022 – Woelfel. Seconded - Marchese

Questions on the Motion: None

No Roll Call – Unanimous.

**Attest:**

  
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CSJMA Secretary

