

January 24, 2023

The Conyngham/Sugarloaf Joint Municipal Authority met for a Reorganizational and Regular Session on January 24, 2023 at 7:00 pm. The meeting was publicly advertised and accessible by computer or phone using GoToMeeting's virtual conferencing service. It was called to order by Chairman Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joseph Gallagher, Greg Olander, Marc Eble, Marguerite Woelfel, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Bianca Martincek (Recording Secretary)

Absent: Andre Marchese

Motion

Motion to Appoint Solicitor Peter O'Donnell as Temporary Chairman for Purposes of Reorganization – Woelfel. Second – Eble

Questions on the Motion: None

Voice Vote – Four (4) Yes. Motion carries unanimously.

At this time Solicitor O'Donnell again took roll of the preceding Board.

Present: Joseph Gallagher, Greg Olander, Marc Eble, Andre Marchese, Marguerite Woelfel

Absent: Andre Marchese

Appointment of Chairperson

Motion

Motion to Nominate Joseph Gallagher as Chairperson of the CSJMA in 2023 - Olander. Second – Woelfel

Nominations Closed

Voice Vote – Four (4) Yes. Motion carries unanimously.

January 24, 2023

Appointment of Assistant Secretary/Treasurer

Motion

Motion to Nominate Andre Marchese as Assistant Secretary/Treasurer for the CSJMA in 2023 –
Woelfel. Second – Olander
Nominations Closed

Voice Vote – Four (4) Yes. Motion carries unanimously.

Appointment of Bank Depositories

Motion

Motion to Appoint Fidelity Bank as the Institution for Bank Depositories of the CSJMA in 2023 -
Woelfel. Second – Olander

Questions on the motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

Motion

Motion to Authorize All Appointed Board members as the Sole Signatories for the CSJMA in
2023 - Eble. Second – Olander

Questions on the motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

January 24, 2023

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

Appointment of Hydrologist

Motion

Motion to Appoint Meiser & Earl as Hydrologist for the CSJMA in 2023 - Woelfel. Second – Olander

Questions on the motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

Appointment of Right to Know Officer

Motion

Motion to Appoint Bianca Martincek as Right to Know Officer for the CSJMA in 2023 - Woelfel. Second – Eble

Questions on the motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

A motion appointing Frey & Company as the CSJMA's Financial Accounting Consultant and a motion accepting Brown & Brown Insurance's renewal policy for 2023 calendar year were approved during the meeting on December 27, 2022.

January 24, 2023

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

Motion

Resolution No 3: Motion to approve the Payment of Invoices and Unpaid Bills totaling \$93,928.87 – Olander. Second – Eble

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Marchese	-	Absent	Gallagher	-	Affirmative
Olander	-	Affirmative			

Solicitor's Report:

Item 1: Certified letters were sent to two remaining customers that have not participated in the Authority's Meter Replacement Program. Solicitor O'Donnell's office received a response from one household involving a medical issue that was communicated to the Board via email. A receipt accepting the second household's letter has yet to be returned; however, in the meantime, the CSJMA's office received written notice that this customer will contact the Authority to schedule an appointment in February.

Item 2: An executive session was recommended following the meeting to discuss ongoing litigations.

January 24, 2023

Old Business: None

New Business: None

Public Comment

Item 1: Michael Leib asked for a copy of the most recent version of the 537 Plan's Implementation Schedule. He was directed to contact the Authority's Right-to-Know Officer at the CSJMA office to file a formal request.

Additionally, Mr. Leib questioned when additional EDUs are expected to become available and how they will be allocated. It was noted that currently, there is no guarantee that EDUs will become available prior to the new wastewater treatment plant being built; however, significant sources of inflow and infiltration are continuing to be eliminated to petition for additional EDUs. A policy to allocate future EDUs remains in development.

Executive Session: Held to discuss ongoing litigations

Motion

Motion to Adjourn Meeting on Tuesday, January 27, 2023 – Eble. Second – Olander

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary