

June 27, 2023

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on June 27, 2023 at 7:00 pm. The meeting was publicly advertised and held "live" at the Conyngham Borough Building. It was called to order by Chairperson Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joseph Gallagher, Greg Olander, Marguerite Woelfel, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Amy Yencho (Office Administrator – Recording Secretary)

Absent: Secretary Marc Eble

Public Comment: None

Invited Guests: None

Motion

Resolution No 24: Motion to Approve Minutes of the May 23, 2023 Regular Meeting – Greg Olander made motion. Marguerite Woelfel Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Affirmative

Treasurer's Report

Item 1: The Treasurer's Report was read by Treasurer Woelfel. A copy of the report is on file and available upon request.

Motion

Resolution No 25: Motion to Approve the Treasurer's Report Ending May 31, 2023 –Greg Olander, made motion. Marguerite Woelfel Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Affirmative

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

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Motion

Resolution No 26: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$98,199.25 Marguerite Woelfel made motion. Greg Olander Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Affirmative

Solicitor's Report

Item 1: 2 of 4 cases were paid in full, 1 case, customer wants a payment plan that would take forever to pay. We need a more realistic payment plan; terms have to be more reasonable for CSJMA. Vice Chairman Greg suggested the customer contact funding assistance, which she can request the application through the county. Chairman Joe said the funding would come quickly, just a few weeks. Attorney O'Donnell will work with Marcia and Ed to get the customer the information, he will also send a recommendation to the board.

Engineer's Report

Item 1: Re: 537 plan implementation, schedule, and action items. Per Engineer he will update once he receives permit 2. Per DEP part of the COA is a status report and will need to be completed twice a year. The 1st report is due in July. The Engineer will send out work orders. Re: I & I Per Engineer Rich some pumps need to be removed, identify night isolation to look in manholes, need to locate the overflow. Engineer Rich would like to replace the castings, but we need wet weather. Engineer spoke to environmental services and will put work orders together.

Item 2: Wastewater treatment plant schedule, making progress 2 weeks ago implementation for testing. Chairman Joe asked if they checked out the pond area, Per Engineer Rich most can be cleared. Engineer Rich also mentioned if they could get a temporary road in so they can get across the field to the manholes. On Thursday the structural team, the Chief structural designer and structural engineer will review the plans.

Item 3: Re: Status of Consent Order Agreement (COA) DEP received and accepted.

Item 4: Re: Wastewater Treatment plant design & schedule, staff and resources are lined up. Nothing has changed with the design, we are waiting on the water quality management part two permit. Structural engineers & electrical engineers are lined up. Re: I & I projects; Chairman Joe inquired as the borough was asking, is anything (replacements) scheduled for Benjamin or School Lane. Engineer Rich would like to tie those two projects together. Per Engineer Rich they have West Benjamin partially designed, per Chairman Joe will need to coordinate with the borough, as far as paving and parking. Re: Bellagio Fields, no one has heard anything. Vice Chairman Greg inquired if we are committed to a special study to the plant, per Engineer Rich he didn't have many details on the study, although he said they are two special studies.

Item 5: Re: H2O Grant – Engineer Rich has not heard anything yet on the grant.

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Item 6: Re: EDU allocation and processes; Treasurer Marguerite would like to schedule some work sessions, Chairman Joe agreed. Both Chairman Joe and Treasurer Marguerite also agreed that we should circulate something in writing, per Engineer the developer will review what was listed for Hazleton. Treasurer Marguerite inquired if David Bush from Keystone Alliance & Consulting would be of help, as he manages other authorities.

Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request. Operational Manager Ed contacted Multi Divisional re: Scada Quote for hardware to connect to Scada and install new door for an additional \$4,224.00, Board members agreed it is worth the additional work. Engineer Rich mentioned the new system is IT oriented and will be much easier to access data.

Old Business:

Revisions to CSJMA Rules and Regulations for EDU Calculation/Allocation for New Special Use Category (i.e. Bellagio Fields and Valley Car Wash)

New Business:

Chairman Joe suggested we have some landscaping done outside of the office on Main Street. Operations Manager Ed said he was planning on weed whacking and will pick up some flowers.

Public Comment: None

Executive Session: An executive session was held following the meeting to discuss personal matters.

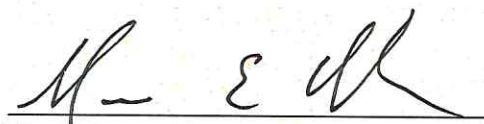
Motion

Motion to Adjourn Meeting on Tuesday, June 27, 2023 – Marguerite Woelfel made motion. Joe Gallagher Seconded motion. Motion Carried.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary