

July 25, 2023

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on July 25, 2023 at 7:00 pm. The meeting was publicly advertised and held "live" at the Conyngham Borough Building. It was called to order by Chairperson Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joseph Gallagher, Marguerite Woelfel, Marc Eble, Ed Gregory (Operations Manager), Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Amy Yenko (Office Administrator – Recording Secretary)

Absent: Greg Olander and Wister Yuhas

Public Comment: None

Invited Guests: None

Motion

Resolution No 27: Motion to Approve Minutes of the June 27, 2023 Regular Meeting – Marc Eble made motion. Marguerite Woelfel Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Absent			

Treasurer's Report

Item 1: The Treasurer's Report was read by Treasurer Woelfel. A copy of the report is on file and available upon request.

Motion

Resolution No 28: Motion to Approve the Treasurer's Report Ending June 30, 2023 –Marc Eble, made motion. Marguerite Woelfel Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Absent			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

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Motion

Resolution No 29: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$114,480.36 Joe Gallagher made motion. Marguerite Woelfel Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Absent			

Motion

Motion to Transfer \$100,000.00 from PLGIT Account to Revenue Account. Marguerite Woelfel made motion. Marc Eble Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Absent			

Solicitor's Report

Item 1: Pushing forward on the 2 judgements we currently have. Regarding DEP meeting on 7.24.23 there was no fall out regarding attendance. Per Chairman Joe there is another meeting scheduled with DEP and Sugarloaf.

Engineer's Report

Item 1: Re: 537 plan implementation, schedule, and action items. Engineer Rich is working on two sets; low pressure across 93 which should be approved and the other project on school lane. Per Engineer he will revise and update the implementation schedule for the next meeting. Engineer Rich sent a letter to DEP (letter was attached to agenda). Per engineer nothing changed, and we are on schedule. A status report will need to be done. Re: I & I Per Engineer Rich some pumps need to be removed, identify night isolation to look in manholes, need to locate the overflow. Engineer Rich would like to replace the castings, but we need wet weather.

Item 2: Wastewater treatment plant schedule, making progress. Chairman Joe asked if they checked out the pond area, Per Engineer Rich most can be cleared. Engineer Rich also mentioned if they could get a temporary road in so they can get across the field to the manholes. Re: Status of COA, we CSJMA have not received it back from DEP. Engineer to follow up with DEP again before next meeting.

Item 3: Re: Part 2 permit Engineer Rich reviewed and unfortunately one item was missed; peak capacity, appears to have been a typo.

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Item 4: Re: Previous Grant: Engineer Rich stated the July 18 grant has been pushed off until September.

Item 5: Re: EDU Allocation priorities: Per Engineer Rich we need to do a tap study, also update rules and regulations, Rich will review. EDU processes are a priority.

Item 6: Re: Proposal from Green Ridge Landscaping, Chairman Joe suggested we get local bids, Secretary Marc agreed we will get a better bid from a local company. Engineer Rich is concerned this will be a design project, Chairman Joe is concerned there will be an issue getting there. Solicitor Peter stated we need 3 written quotes; therefore, we should have 2 more quotes. Joe suggested holding onto this bid and revisiting next month.

Item 7: Re: Engineering Work Orders: Rich presented a total of 3 tasks; not to exceed a total of \$271,320.00. The board was not comfortable at this time approving all tasks but thought Task 1 – Create and maintain GIS interactive database was needed.

Motion

Motion to Approve Task 1 – Create and Maintain GIS Interactive Database for \$87,300. Marguerite Woelfel made motion. Marc Eble Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Affirmative
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Absent			

Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request.

Old Business:

Revisions to CSJMA Rules and Regulations for EDU Calculation/Allocation for New Special Use Category (i.e. Bellagio Fields and Valley Car Wash). Marguerite and Marc both agree we need to have sessions. Joe would like to have something for the board to review. Joe would like to move forward with a plan, so we stay on schedule. Rich to go through existing stuff and see what he can come up with.

New Business:

Chairman Joe spoke to a local landscaping business regarding the front of the office on Main Street.

Public Comment: None

Executive Session: None



245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

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Motion

Motion to Adjourn Meeting on Tuesday, July 25, 2023 – Marc Eble made motion. Joe Gallagher Seconded motion.
Motion Carried.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary

