

November 28, 2023

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on November 28, 2023 at 7:00 pm. The meeting was publicly advertised and held virtually. It was called to order by Chairperson Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joseph Gallagher, Wister Yuhas, Marc Eble, Ed Gregory (Operations Manager) Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Amy Yencho (Office Administrator – Recording Secretary)

Absent: Greg Olander and Marguerite Woelfel

Public Comment: None

Invited Guests: None

Motion

Resolution No 39: Motion to Approve Minutes of the October 24, 2023 Regular Meeting – Wister Yuhas made the motion. Marc Eble Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Affirmative	Woelfel	-	Absent
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Affirmative			

Treasurer's Report

Item 1: The Treasurer's Report was read by Office Administrator – Amy Yencho. A copy of the report is on file and available upon request. Due to a typo/error on the report, Resolution 40 Approval of CSJMA Financial report for October 2023 to be revisited with correction and voted on at the December Regular Meeting on December 19, 2023.

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

Motion

Resolution No 41: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$73,077.28 Marc Eble made motion, Wister Yuhas Seconded motion. Motion Carried.

Questions on the Motion: None

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**ROLL CALL VOTE:**

Eble	-	Affirmative	Woelfel	-	Absent
Gallagher	-	Affirmative	Olander	-	Absent
Yuhas	-	Affirmative			

**Solicitor's Report**

Item 1: Re: RTK (right to know) we have an insurance company requesting a copy of our current insurance policy with Brown & Brown so they may provide a quote. Under the RTK law we can give them information from documents that we own, we do not own the Brown & Brown policy and will have to get permission from Brown & Brown. Per Solicitor everything has been wrapped up and taken care of.

Item 2: Re: Emergency Repairs: Solicitor received a call from the emergency repairs issue with regard to the situation down at the ball field. Solicitor worked through that, and also used the New Resolution 17 of 2023, where we amended our Repair leaks language for the situation on Main Street. By amending those rights rules and regs, we now can act fairly quickly within 48 hours after notice.

**Engineer's Report**

Item 1: Re: 537 plan implementation, schedule, and action items: Engineer Rich emailed a REISED schedule to the board for review in October. The first two items are completed.

Item 2: Re: WWTP Design Progress, Schedule and DEP/PennVest Funding Submittal: We're waiting on some minor typo corrections, and some comments to be resolved. By DEP, both of those have been resolved, the final and PDS, permitting, the final water quality management. Engineer will be applying for funding in February. However, we will be making a major submittal to DEP for their review, they want the drawings and documents 60 days prior to invest. Therefore, the engineer and his team are looking at getting those mailed out this Friday or hand delivered on Monday. But they will have them more than 60 days in advance of their deadline, which is application deadline, which is February seventh.

Item 3: Re: WWTP WQW Part II permit application: Per Rich the Engineer Part two permit has been issued.

Item 4: Re: Previous grant request (H2O Grant); State had a meeting, and the grants for the H2O, and the small projects were not on the last board agenda that they just had, like a week ago. So, the \$7 million grant has been applied for. Engineer Rich believes that will be decided in January or February. So, basically, the Penn Vest application will go for the full, anticipated project amount as well, will be filed with the actual application.

Item 5: Re: Interceptor cleaning, CCTV and root cutting by USG (Costars) and Chemical Root Cleaning by Dukes Root Control: We went back through, and we really looked at some of the videos that we were able to get on, the original interceptor, and it appears that there's some fine roots coming down from the top, and quite a few places. And you really need to get in there and remove them, recommendation is standard pipe. There are two issues together and two ways to get rid of roots. One is with root cutting. The pros and cons of cutting roots are one is fairly aggressive equipment that goes in there and if the roots come in and have possibly cracked the pipe, you know, we can do it in any way. The root cutting process could actually create more damage. Concern is you really don't have good access for emergency repair, if you have to get back in there. Re: USG they are co-stars approved. They have equipment that they can get out of about 1500 feet, they should be able to get in there and clean and televising cut routes, if necessary. It was the interceptor coming into the plant that was an issue. Parts that were



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Televised, had roots. There is a 12-inch tree right on the center line of the sewer. Which is another project we need to revisit. Hopefully, we can get frozen ground which would make any of these alternatives the cleaning or the killing it with root. Either mechanically remove the roots or you could use a chemical route removal. Re: Chemical Root Cleaning by Dukes: We have used Dukes removal in the past, that is an alternative. It's less likely to damage the pipe, however, they don't have accessibility, they only have approx. 600 feet of cable. A concern is they're working right upstream of the treatment plant. And they indicated that yes, normally there are chemicals they use, that are not supposed to kill biology, however they still want to be concerned. So that didn't make me feel very good when they're using basically a plant killer that could possibly harm the biology at the treatment plant. Operations Manager Eddie used the product on the backside of Main Street the whole line, two separate times, three years apart, and there no issues at the treatment plant. Per Eddie it was effective in removing the roots, there were several blocks in the area and haven't had one since.

Item 6: Re: Proposed flow metering and sewer, I & I monitoring: The flow meters are an open channel hybrid cartridge flow meter that provides low flow accuracy with a trapezoidal flume in the bottom and velocity sensors that are mounted at a location that should minimize sensor fouling and required field maintenance. The meters use industry standard measurement and communication protocols (non-proprietary) so they can easily be integrated into the existing well monitoring system and additional meters can easily be added at other locations. The I & I monitoring system is "I-Tracker" which is proprietary but is inexpensive to have installed. It utilizes level transmitters to monitor sewer levels in small sections of the sewer system and can identify sewer segments with excessive I & I. Engineer encouraged the board to watch the video of the products for a better understanding. Per chairman Joe he would like to see less studies and more completion of tasks. Secretary Marc suggested a second engineer to oversee the completion of the other projects.

Item 7: Re: PennVest Application Resolutions: Engineer and Solicitor discussed Resolutions and will revisit this next meeting.

Item 8: Re: Bellagio Fields: Discussed at Executive Session.

#### Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request.

Old Business: Resolution No. 36 Approval of 9/26/23 Minutes

#### Motion

Resolution No 36: Motion to Approve Minutes of the September 24, 2023 Regular Meeting – Wister Yuhas made motion. Joe Gallagher seconded the motion, motion carried.

Questions on the Motion: None

#### ROLL CALL VOTE:

Eble	-	Abstain	Woelfel	-	Absent
Gallagher	-	Affirmative	Yuhas	-	Affirmative
Olander	-	Affirmative (September)			



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**New Business:** None

**Public Comment:** None

**Executive Session:** An executive session was held following the meeting to discuss personal matters.


**Motion**

Motion to Adjourn Meeting on Tuesday, November 28, 2023 – The meeting was not adjourned, possibly December meeting will be a continuation.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:

  
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CSJMA Secretary