

September 26, 2023

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on September 26, 2023 at 7:00 pm. The meeting was publicly advertised and held "live" at the Conyngham Borough Building. It was called to order by Chairperson Gallagher, the Pledge of Allegiance was recited, and roll was taken.

Present: Joseph Gallagher, Greg Olander, Wister Yuhas, Peter O'Donnell (Solicitor), Rich Harrison (Engineer), Amy Yencho (Office Administrator – Recording Secretary)

Absent: Marguerite Woelfel, Marc Eble, Ed Gregory (Operations Manager)

Public Comment: None

Invited Guests: None

Motion

Resolution No 33: Motion to Approve Minutes of the August 22, 2023 Regular Meeting – Wister Yuhas made motion. Greg Olander Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Gallagher	-	Affirmative	Olander	-	Affirmative
Yuhas	-	Affirmative			

Treasurer's Report

Item 1: The Treasurer's Report was read by Vice Chairman Greg Olander. A copy of the report is on file and available upon request.

Motion

Resolution No 34: Motion to Approve the Treasurer's Report Ending August 31, 2023 –Greg Olander, made motion. Wister Yuhas Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Gallagher	-	Affirmative	Olander	-	Affirmative
Yuhas	-	Affirmative			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is on file and available upon request.

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Motion

Resolution No 35: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$135,127.55 Chairman Joe Gallagher made motion to approve all except the 5 invoices for Multi-Dimensional Integration totaling \$51,255.00 until the board can review the contract and terms. Greg Olander Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Eble	-	Absent	Woelfel	-	Absent
Gallagher	-	Affirmative	Olander	-	Affirmative
Yugas	-	Affirmative			

Solicitor's Report

Item 1: Re: collections: Solicitor reported the property on Main Street came up for an upset sale on September 21, 2023. Peter quickly got a notice out to independents and other purchasers to update our lien. A couple years ago we put a lien on the property and the charges accrue with the lien, therefore Peter updated that and got it filed so anyone purchasing would know we have an updated lien. There is confusion with the upset sale because people come at the last minute and try to get enough money up to only be 1 year behind on the taxes, Peter is not aware if the property sold yet. Peter has a call into the sheriff's office to get the final sale results, if it did sell then our money is protected, and we will get paid directly from the sheriff. Peter also checked to see if the other property was on the list but it was not, as she is only 1 year behind and not 2 years.

Item 2: Re: EDU: Peter looked at the Sugarloaf Township Zoning and Conyngham zoning ordinance and all the applications they have and tried to narrow down this EDU process to see how it will ducktail with their building permit process. It is totally confusing, we have a UCC inspection fee for Sugarloaf township when they go in under the construction code it doesn't say anything. Sugarloaf building permit applications has nothing on EDU's, it asks if you want a building permit is your water & sewage going to be public or private. The UCC permit code for a residential property under Sugarloaf Township requires a sewerage permit number, not sure if that is the same as a septic number, nothing on EDU's. Zoning ordinance itself has approximately 10 pages on environmental performance standards that kind of goes around sewer and requirements there but nothing on EDU's. The Zoning application has nothing on EDU's other than do you have an on-lot sewer or municipal and the resolution of municipal fees has a central sanitary sewer permit requirement in Sugarloaf Township. When you look it up it states that the Township is to be paid \$2800.00 per EDU plus any portion of an EDU as a tap on fee to their central sewer tap on. Including permits for paving and sewer repairs. Per Chairman Joe historically zoning officers issued zoning permits and permits were used for hook-Ons. Per Peter we should coordinate with the Borough and Township, Chairman Joe asked solicitor Peter to draft a letter to the township.

Item 3: Re: Ownership West of 93 Nescopeck Creek, there is an existing gas line. At some point the Pilot is going to be North of that and the gas company may want to expand. Per Engineer Rich is someone bought the property then the planning would have to start over and would only delay the section at the Pilot.

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Item 4: Re: Bellagio Fields: Chairman Joe stated Bellagio Fields opening and overloading our system, per Peter we can file a complaint there is a form we could fill out and have the code enforcement check it out.

Engineer's Report

Item 1: Re: 537 plan implementation, schedule, and action items. Engineer Rich is working on two sets; low pressure across 93 which should be approved and the other project on school lane. Per Engineer he will revise and update the implementation schedule for the next meeting. Per engineer nothing changed, and we are on schedule. A status report will need to be done.

Item 2: Re: Wastewater treatment plant schedule, planning a PennVest meeting tomorrow at 10:30am with DEP. Per Rich he will know tomorrow if they approve the drawing/planning.

Item 3: Re: Part II permit application: Per Rich the Engineer this is a done deal, we are just waiting for Amy to sign.

Item 4: Re: Previous grant request; Application deadline is in November.

Item 5: Re: Revisions to CSJMA Rules and Regulations for EDU Calculation/Allocation. Rich to go through existing stuff and see what he can come up with. Engineer Rich will also work with Solicitor Peter.

Item 6: Re: Approval for Environmental Service Corp. On-call wet weather CCTV work in an amount not to exceed \$50,000.00 (in addition) per CoStars proposal. Chairman and board reviewed the proposal and discussed, did not approve proposal at this time.

Item 7: Re: Envirosight Quickview Air HD Inspection Camera for \$18,000.00. Quote includes delivery and training. Engineer Rich is recommending the quick view camera, the only issue is that it does not have exact distance, however we can use it with Internal people and ties in with wet weather. System includes wifi, camera head, batteries, charger, extendable pole, and bipod. Per Chairman Joe hold off on the camera at this time, the board agreed.

Item 8: Re: Equipment per Costar's approval: Chairman Joe we need to work on the projects that will benefit us. School Lane and Ackerman Lane are projects that will benefit us.

Item 9: Re: Approval for EWO for wet weather and I&I Investigation. Chairman and Board reviewed and discussed Engineering Work Order (4215-EWO-230560.000). Chairman Joe inquired where we are with Task 1, per engineer it is going well and we are 30% finished, no completion date, possibly 6 months.

Item 10: Re: Program in a total of \$271,320.00 with 87,300.00 (previously authorized Task 1) Entech GIS Database: Per Chairman Joe we need to complete projects that are pending before starting any other projects. A meter program needs to be put in place. Also need to look at clearing from Whispering Willow Park to the plant.

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Manager's Report

Item 1: The Manager's Report was presented to the Board by Chairman Joe. The managers report listed a request from Operations Manager Ed Gregory to approve the estimate of \$5610.00 to repair the roof leak at Wellhouse 6, Chairman Joe and the Board Members all agree and approved the repair quote. A copy of the report is on file and available upon request.

Old Business:

New Business:

Public Comment: None

Executive Session: An executive session was held following the meeting to discuss personal matters.

Motion

Motion to Adjourn Meeting on Tuesday, September 26, 2023 – Greg Olander made motion. Wister Yuhas Seconded motion. Motion Carried.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:



CSJMA Secretary