



245 Main Street  
 P.O. Box 469  
 Conyngham, PA 18219  
 Phone (570) 788-0608  
 Fax (570) 788-6146

December 23, 2025

The Conyngham/Sugarloaf Joint Municipal Authority met for a Regular Session on December 23, 2025 at 6:00 pm. The meeting was publicly advertised and held at the Conyngham Borough building. It was called to order by Chairperson Eble, the Pledge of Allegiance was recited, and roll was taken.

Present: Chairman Eble, Vice Chairman Greg Olander, Secretary Joe Gallagher (arrived at 6:20 pm), Officer Jeffrey Kubitz, Operations Manager Ed Gregory, Solicitor Peter O'Donnell, Entech Engineer Bryon Killian, Office Administrator – Recording Secretary Amy Yencho

Absent: Treasurer Marguerite Woelfel, Secretary Joe Gallagher (arrived at 6:20 pm)

Public Attendance: Ron Schadder, Mike Schadder, Kirk Wetzel and Corey Wetzel

Public Comment:

Invited Guests: Kirk and Corey Wetzel appeared before the Authority regarding a letter received about a potential leaking water lateral at their father's property on 170 Main Street in Conyngham and Resolution No. 17 of 2023 requiring corrective action. They explained that the water service had been shut off for two weeks around Labor Day at the Authority's suggestion to determine whether water observed in a neighboring driveway was caused by their lateral, noting that the water appeared to subside during that period and that there was no rainfall. Operations Manager Eddie Gregory reported that he inspected the site using a listening device and could not audibly detect a leak at the lateral, meter, or inside the property, though he believes there is a very minimal leak based on water flow observed when the service was turned back on. The Wetzel's expressed concern about being required to undertake an estimated \$15,000 repair without definitive proof of a leak, questioned whether the water could be groundwater, and noted the difficulty of repairs given the timing of the notice and closure of asphalt plants until spring. Eddie Gregory stated that while the leak appears minimal, it could worsen and may require immediate shutoff if conditions change. Chairman Eble stated that given the minimal nature of the issue, he was comfortable deferring action until spring, with the understanding that the Authority retains the right to shut off service without notice if a severe leak develops and suggested revisiting the matter in approximately six months if conditions remain stable. To make it official Chairman Eble asked for a motion.

Motion

Motion to rescind the letter sent to the Wetzel property on 170 Main Street. – Olander made the motion. Kubitz Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Absent	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 23, 2025

Motion

Resolution No 42: Motion to Approve Minutes of the November 25, 2025 Regular Meeting – Olander made the motion. Kubitz Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Absent	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Treasurer’s Report

Item 1: The Treasurer’s Report was read by, Vice-Chairman Olander . A copy of the report is on file and available upon request.

Motion

Resolution No 43: Motion to Approve the Treasurer’s Report ending November 30, 2025 Kubitz made the motion, Olander Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Absent	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Item 2: Expenses on the Accounts Payable Report were reviewed. A copy of the report is filed and available upon request.

Motion

Resolution No 44: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$106,862.81 Gallagher made motion, Olander Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Absent	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Solicitor’s Report

Item 1: Solicitor O’Donnell stated he had nothing to report and wished everyone a Merry Christmas.



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 23, 2025

Engineer's Report

Item 1: WWTP Expansion Project: Engineer Killian recommended the following payments to be approved; Payment 10 Pioneer Construction Co. for \$614,225.58, Payment 10 GR Noto for \$5,445.00, Payment 4 Bognet Mech/HVAC for \$12,450.00 and Payment 6 Bognet Plumbing for \$3,150.00.

Motion

Motion to Approve payment No. 10 to Pioneer Construction Co. in the amount of \$614,225.58. Eble made the motion. Olander Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Motion

Motion to Approve payment No. 10 to GR Noto Electrical Construction, Inc. in the amount of \$5,445.00. Olander made the motion. Gallagher Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Motion

Motion to Approve Payment No. 4 to Bognet Mech/HVAC in the amount of \$12,450.00. Olander made the motion. Gallagher Seconded the motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 23, 2025

Motion

Motion to Approve Payment No. 6 to Bognet (Plumbing) in the amount of \$3,150.00. Kubitz made the motion. Olander Seconded the motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Item 2: Wet Weather I&I Investigation: Engineer Bryon Killian stated there was no update.

Item 3: Sewer Infiltration & Inflow Program: Engineer Killian provided an update on the Sugarloaf Township interceptor project, noting that a recent site visit confirmed conditions remain wet, creating soft spots that limit access. A quote was obtained from USG for timber mats at approximately \$125,000, excluding restoration costs, which could increase the total project cost by more than 50 percent. Due to these costs, the recommendation is to wait for drier conditions or a sustained cold period, potentially in January, as the contractor is prepared to proceed if adequate access is achieved. Temperature limitations related to the lining were discussed, with clarification that conditions underground remain warmer and manageable. Engineer Killian also reported on the home inspection program, stating progress slowed during the holidays but door knocking and follow up efforts will resume after the new year. An additional 200 addresses have been identified as potentially connected to unknown locations, expanding beyond the initial 50 letters that largely confirmed sanitary sewer connections. Although only three or four homeowners have reported completing repairs and follow up inspections have not yet occurred, the program continues to show strong value and measurable I and I reduction, and it was recommended that the program continue moving forward.

Item 4: Re: EDU allocations: The Chairman opened discussion on the EDU allocation. Engineer Killian reported that he worked with Fred and Amy to develop the draft 2026 budget and completed scenario planning for capital projects over the next 10 years. He stated this planning tool will allow the Authority to better evaluate financing options and prioritize future projects. A key focus was the proper separation of water and sewer funds, which had previously been comingled; this issue has now been corrected, with adequate funding identified in the water fund. Killian noted that the sewer fund will require additional rate increases due to approximately \$8 million in planned projects, including treatment plant work. The scenario planning tool will allow the Board to review options such as larger rate increases in select years versus smaller incremental increases annually. Discussion also included identified I&I projects, including Churchill and Brookhill, and the need to move toward design approval early next year to allow projects to be bundled for PennVest funding. Killian emphasized that seeking PennVest funding for small projects is not cost effective and that bundling projects totaling \$2 to \$3 million is preferable, as the low interest rate is more favorable than immediate large expenditures that would trigger rate increases. Chairman Eble noted that PennVest requires projects to be nearly shovel-ready, which Killian confirmed, explaining that permits and contracts must be in place before closing. Killian further noted that the West Benjamin project design is nearing completion and that the next step will be identifying the appropriate funding mechanism through the 10-year plan, with the project currently estimated at \$250,000.



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 23, 2025

Item 5: Miscellaneous Consulting Services: Re: COA Engineer Killian asked Operations Manager Ed Gregory to report the Authority's violations for the month of November. Gregory stated violations amounted to \$1,000.00 and will need to be approved for payment.

Motion

Motion to Approve payment of \$1,000.00 for November violations per consent order agreement with DEP. Eble made the motion. Kubitz Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Re: Exposed Sewer Strean Crossing: Killian mentioned the survey is completed and he sent it to Secretary Joe Gallagher. Either Killian or Gallagher will set up with DEP.

6: LSA Statewide Grant: Killian stated the grant application was submitted and that support letters were included. Killian mentioned Chairman Eble was actually able to secure a letter from the Conyngham Borough. Killian also mentioned Representative Walsh's aid attended the December 17th work session and left informative grant information that they added to the booklet. Killian and his team are diving into that information to see if there's any further potential grant applications that we can submit on. Killian also stated the meeting went well despite it being the aid, not Representative Walsh. Chairman Eble ended with stating I think we hammered in the real concern here in a very simplistic but tangible way of the areas being essentially economically stifled by the inability to get EDUs and it's going to come at a significant cost to the rate payers so anything we can get for funding would be huge.

Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request.

New Business: Resolution No. 45 Approval of Highmark Insurance. The Board Members wanted to get away from the current Highmark "Traditional" plan as Highmark will be removing that plan in two years. Therefore the board wanted to give Operations Manager Gregory time to review the other plans offered. Chairman Eble asked for a Motion to allow Chairman Eble to discuss the plans with Gregory and decide the policy at that time.

Motion

Motion to Allow Chairman Eble to decide the health plan after meeting with Gregory, not to exceed \$3,946.04 (PPO \$250 Platinum) and to have a policy selected by Friday December 26th. Eble made the motion. Kubitz Seconded the motion. Motion carried.



245 Main Street  
P.O. Box 469  
Conyngham, PA 18219  
Phone (570) 788-0608  
Fax (570) 788-6146

December 23, 2025

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

Motion

Resolution No 46: Motion to Select Commercial and Workers Compensation Insurance with Brown and Brown through Philadelphia Indemnity and Workers Compensation Insurance through Encova Insurance . Kubitz made motion, Gallagher Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Affirmative	Woelfel	-	Absent
Kubitz	-	Affirmative	Eble	-	Affirmative
Olander	-	Affirmative			

**Public Comment:** Ron Schradder asked the board if they went to The Pilot to see if they would split the cost for the Pilot Sewer Extension Project, Chairman Eble informed Ron we are not at the funding stage. Ron also brought up the excessive amount of water on Main Street, Operations Manager Gregory stated he knew the property the water was coming from and that Conyngham Borough does have an ordinance and suggested Ron talk to the Borough.

Mike Schradder addressed the board asking who authorized PPL to move the liners off Sachse Avenue, which was a surprise to the board members and Manager Gregory and informed Mike further research was needed.

Executive Session: None

Motion

Motion to adjourn Meeting on Tuesday, December 23, 2025 at 6 PM, Kubitz made the motion – Gallagher seconded motion. Motion Carried.

Questions on the Motion: None

No Roll Call – Unanimous.

Attest:

  
\_\_\_\_\_  
CSJMA Secretary

