



245 Main Street
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 Conyngham, PA 18219
 Phone (570) 788-0608
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February 24, 2026

The Conyngham/Sugarloaf Joint Municipal Authority met for its Regular Session on February 24, 2026 at 6:00 pm. The meeting was publicly advertised and held at the Conyngham Borough building. It was called to order by Chairperson Pecora, the Pledge of Allegiance was recited, and roll was taken.

Present:, Chairperson; Jen Pecora Vice-Chairman; Rich Tihansky, Secretary; Joe Gallagher, Treasurer; Marguerite Woelfel (remotely), Assistant Treasurer -- Secretary; Jeffrey Kubitz, Operations Manager; Ed Gregory, Solicitor; Joe Baranko, Entech Engineer; Bryon Killian, Office Administrator – Recording Secretary; Amy Yencho

Absent: None

Public Attendance: Mike Schadder, Ron Schadder, Jason Eisenhower, Michael Leib (remotely)

Public Comment: See below

Invited Guests: None

Motion

Resolution No 5: Motion to Approve Minutes of the January 27, 2026 Regular Meeting with the REVISION to add ... the reason the organizational meeting was postponed due to a tie vote during the nomination for Chairperson. – Kubitz made the motion. Tihansky Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Abstained
Tihansky	-	Yes			

Treasurer’s Report

Item 1: The Treasurer’s Report was read by Assistant Treasurer Jeff Kubitz. A copy of the report is on file and available upon request.

Motion

Resolution No 6: Motion to Approve the Treasurer’s Report ending January 31, 2026 – Tihansky made the motion, Kubitz Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			



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Motion

Resolution No 7: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling \$94,570.80 Kubitz made motion, Tihansky Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			

Motion

Motion to Approve a Reimbursement payment for \$540.00 to a customer on Benjamin Avenue for root removal from the main line. Customer paid Biros Septic & Drain Cleaning LLC the Payment of Invoices and Unpaid Bills Totaling \$94,570.80 Kubitz made motion, Tihansky Seconded motion. Motion Carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			

Solicitor's Report: None

Engineer's Report

Item 1: WWTP Expansion Project: Engineer Killian recommended the following payments to be approved; Payment 12 Pioneer Construction Co. for \$290,877.33 and Payment 12 GR Noto for \$5,287.50.

Motion

Motion to Approve payment No. 12 to Pioneer Construction Co. in the amount of \$290,877.33. Tihansky made the motion. Kubitz Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			



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Motion

Motion to Approve payment No. 12 to GR Noto in the amount of \$5,287.50. Kubitz made the motion. Tihansky Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Yes	Woelfel	-	Yes
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			

Engineer Killian stated construction continues at the wastewater treatment plant including excavation, pump station work, and tank rebar installation. The project remains on schedule for completion in October 2026.

Item 2: Wet Weather I&I Investigation: Engineer Bryon Killian stated there was no update.

Item 3: Sewer Infiltration & Inflow Program: Per Engineer Killian; Work on the Sugarloaf interceptor remains delayed due to wet conditions. Timber matting was evaluated but is not recommended due to high cost.

Re: Home Inspection Program: Killian reported more than eight sump pumps have been removed from the sanitary sewer system. Additional sump pumps have been identified and are awaiting correction. Overall, the program has been successful.

Item 4: Re: EDU allocations: Engineer Killian started developing scenario planning based on capital projects for the next 10 years. Killian to schedule a work session with Fred Blase CPA.

Item 5: West Benjamin Avenue Sewer Replacement Project: Project drawings are approximately 95% complete and funding options are being evaluated.

Item 6: Miscellaneous Consulting Services: Consent Order and Agreement: No violations were reported for January. The next semi-annual report is due July 14.

Re: Chapter 94 Report will be prepared for review prior to the March 31 submission deadline.

Item 6: Service Line Inventory: Engineer Killian is working with Operations Manager Gregory on identifying the homes that were built after 1992. Per Chairperson Pecora ask Conyngham Borough and Sugarloaf Township for records, Pecora also suggested Entech and CSJMA coordinate with zoning officer.

Manager's Report

Water and sewer bills will be mailed the following week. No complaints were received regarding the recent sewer rate increase.

January DMR will be submitted with no violations. Average plant flow was approximately 373,000 gallons per day with a peak of 461,000 gallons.

Two digesters froze temporarily due to extreme cold but are now functioning properly.

A water main break occurred on Orchard Lane. DEP was notified, a boil advisory was issued, and bacteria samples returned negative.



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Old Business:

Discussion occurred regarding updating bank authorization and signatures for new board members. Chairperson Pecora has been added to the accounts and can sign checks. Additional paperwork is still needed for Vice-chairman Tihansky.

New Business:

Chairperson Pecora asked for a motion to be made to retain Lynn Falatko as a consultant at \$1,750 per month to review and assess current operations and provide recommendations. Treasurer Woelfel and Secretary Gallagher voiced their concerns and frustrations Gallagher believes this is a conflict of interest and Woelfel suggested hiring a 3rd party consultant. Both Gallagher and Woelfel were not aware of the need for a consultant until the agenda was posted, both asked the remaining board members to be transparent moving forward.

Motion

Motion to retain Lynn Falatko as a consultant at \$1,750 per month to review and assess current operations and provide recommendations. Pecora made the motion. Tihansky Seconded the motion. Motion carried.

Questions on the Motion: None

ROLL CALL VOTE:

Gallagher	-	Nay	Woelfel	-	Nay
Kubitz	-	Yes	Pecora	-	Yes
Tihansky	-	Yes			

Public Comment:

Mike Schadder inquired about the utility polls that were removed, Operations Manager Gregory will follow up with the utility company. Mike also had some flow and EDU questions, which Engineer Killian told Mike he didn't want to misspeak therefore he would email Mike the information once he checks the accuracy.

Michael Leib (remote) inquired about EDU allocation for empty lots that cannot be built on until sewer service is offered. Engineer Killian informed Mr. Leib that there is a draft list as to who will receive EDUS first, that list was put together by the 2025 board members and was a draft only.

Executive Session: None

Motion

Motion to adjourn the meeting on Tuesday, February 24 at 6:00 PM. -Kubitz. Second - Tihansky

Questions on the Motion: None

Voice Vote – Unanimous.

Motioned Carried.

Attest:



CSJMA Secretary