CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

July 28, 2026

The Conyngham/Sugarloaf Joint Municipal Authority met for its Regular Session on July 28, 2026 at 6:00 pm. The meeting was publicly advertised and held at the Conyngham Borough building. It was called to order by Vice-Chairman Tihansky, the Pledge of Allegiance was recited, and roll was taken.

Present:, Vice-Chairman; Rich Tihansky, Treasurer; Timothy McCormack, Assistant Treasurer -- Secretary; Jeffrey Kubitz, Operations Manager; Ed Gregory, Solicitor; Joe Baranko, Entech Engineer; Mary Beth Peters, Office Administrator – Recording Secretary; Amy Yencho

Absent: Chairperson; Jen Pecora, Secretary; David Miorelli, Entech Engineer; Bryon Killian

Public Attendance: Ron Schadder, Patti Walser, Bets Caltabiano, Marguerite Woelfel and Michael Leib (remotely)
Public Comment: See below
Invited Guests: None

Motion

Resolution No 21: Motion to Approve Minutes of the June 23, 2026 Regular Meeting. – Kubitz made the motion. McCormack Seconded the motion. Motion carried.

Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Treasurer's Report

Item 1: The Treasurer's Report was read by Treasurer Timothy McCormack. A copy of the report is on file and available upon request.

Motion

Resolution No 22: Motion to Approve the Treasurer's Report ending June 30, 2026 – Kubitz made the motion, McCormack Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Motion

Resolution No 23: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling $88,012.81 McCormack made motion, Kubitz Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Solicitor's Report

CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

Solicitor Baranko reported that the delinquent account for Mr. Kalinchok remains in the collection process. Attorney Baranko also stated he will have an update for the August meeting. Solicitor Baranko also reported that a final discussion draft of the Water Treatment Operator job description, along with the Administrative Secretary/Accounts position description, was circulated for the Board's review. These documents are scheduled for discussion, any necessary revisions, and final approval at an upcoming meeting.

Engineer's Report

Item 1: WWTP Expansion Project: Engineer Peters recommended the following Charge Order for GR Noto and the following payments to be approved; Payment 17 Pioneer Construction Co. for $426,700.60. Payment 8 Bognet HVAC for $5,040.00. Payment 14 (May) GR Noto for $79,875.00, payment 15 (June) GR Noto for $21,487.50. And payment 8 Bognet Plumbing for $43,195.50.

Motion

Motion to Approve Charge Order for GR Noto; Time extension and cost $29,669.11. McCormack made the motion. Kubitz Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Motion

Motion to Approve payment No. 17 to Pioneer Construction Co. in the amount of $426,700.60. Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Motion

Motion to Approve payment No. 8 to Bognet HVAC in the amount of $5,040.00. Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Motion

Motion to Approve payment No. 14 to GR Noto for the month of May in the amount of $79,875.00.Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

July 28, 2026

Motion

Motion to Approve payment No. 15 to GR Noto for the month of June in the amount of $21,487.50. Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Motion

Motion to Approve payment No. 8 to Bognet Plumbing in the amount of $43,195.50. Tihansky made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

Item 2: Wet Weather I&I Investigation: Engineer Peters stated there were no updates.
Item 3: Sewer Infiltration & Inflow Program: Engineer Peters stated there were no updates from their end since CSJMA took the project over. Prior to the meeting on July 24, Office Administrator Yencho emailed the board an update: Since June 11, 2026 - 28 inspections have been completed by csjma! 5 of the 28 inspections had previous violations and have now been corrected! In addition to the 28 inspections, there are 4 pending accounts with violations and will be followed up with a 2nd inspection!

Item 4: EDU allocations: The board is planning a work session on August 25, 2026 at 5pm at the Conyngham Borough to discuss further.

Item 5: West Benjamin Avenue Sewer Replacement Project: Engineer Peters stated no updates at this time.

Item 6: Miscellaneous Consulting Services: Consent Order and Agreement: Engineer Peters asked Operations Manager Gregory to report. Peters also mentioned the next report is due 1/14/2027. Peters stated there was an error on Entech's agenda on the due date for the next report, agenda listed 10/14/2026 but it is 1/14/2027 as it is not a quarterly report but an annual report. Gregory reported there were 8 violations in the month of June for a total amount of $4,000.00.

Re: Exposed Sewer Stream Crossing: Engineer Peters reported there are three options ranging in price from $32 ,000 to $72,000.The cost for the articulated concrete block is within the $65 ,000 to $72 ,000 range. Peters stated for our discussions with DEP, our recommendation is the articulated concrete mattress, they felt that the concrete mattress is the most long-term. Peters mentioned it would probably require some maintenance.

Motion

Motion to Approve the Articulated Concrete Block (Mattress) in the range of $72,000.00 Jubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Absent
Miorelli	-	Absent			

CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

July 28, 2026

Re: FY 2027 Congressionally Directed Spending Request Application: Peters stated on June 10, 2026 There was confirmation from Bryson Robertson that the project was submitted for the next phase of the budget process. Peters explained that it does not guarantee funding if we're still in consideration, so a phase of the process could keep us out of it. Peters stated that there is no update.

Item 7: LSA State Grant: Engineer Peters mentioned after talking to some folks at DCED, that a decision will most likely be closed into September and October timeframe and then only assuming the state budget is approved. Peters stated that there is no update.
Item 8: Ackerman Lane Sewer Replacement: Peters stated 60% of the design drawings have been made and mentioned due to the easement running under a swimming pool Entech is shifting the sewer main slightly to follow the property line and then cut so we are not going through the pool, and we do not have to disturb any of these properties. Peters went on to explain; It's a minor shift in alignment but because we are shifting, we're staying on one property and not going over across two properties. Peters also stated a revised easement will be needed to cover that. Solicitor Baranko stated he will reach out to Engineer Bryon Killian on Thursday regarding the easement. Engineer Peters presented the board with the WQM part-two permit application. Peters stated that there is no update at this time.

Item 9: Pilot Sewer Extension: Per Engineer Peters the project team reported that UGI has denied access to its easement, requiring the proposed sewer line to be realigned toward Route 93. As a result, Aero provided a revised survey cost estimate of $18,700, an expense that was not included in the original budget because the alignment was not expected to change. The S-537 Engineer's Opinion of Probable Cost was also updated, increasing the estimated construction cost from the original 2020 estimate of $2.9 million (approximately $3.5 million total project cost) to $3.6 million, including a 20% contingency. On June 4, representatives met with the Pennsylvania Department of Environmental Protection (DEP) to discuss the impacts of UGI's refusal to grant easement access. The meeting was with DEP's new Planning Chief, and was described as productive, with DEP acknowledging the circumstances and directing the team to submit a Component 3 planning module explaining the issues and revised alignment. DEP indicated that a full facilities plan would not be required, instead allowing a simplified, reduced-scope study. Following approval of the planning module, a Part II application will also be required to advance the project. The project team is currently proceeding with these next steps. Peters stated that there is no update at this time.

Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request.

Public Comment:
Ron Schadder, Patti Walser, Bets Caltabiano, and Michael Leib (remotely) all voiced their concerns regarding EDU allocations. Marguerite Woelfel inquired about covid grants and if we received a covid grant, which we did in 2025.

Executive Session: None
Motion to adjourn the meeting on Tuesday, June 23 at 6:51 PM. - Kubitz. Second – McCormack
Questions on the Motion: None
Voice Vote – Unanimous.
Motioned Carried.

CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

July 28, 2026

Attest:

CSJMA Secretary