CSJMA
Conyngham/Sugarloaf
Joint Municipal Authority

245 Main Street
P.O. Box 469
Conyngham, PA 18219
Phone (570) 788-0608
Fax (570) 788-6146

August 25, 2026

The Conyngham/Sugarloaf Joint Municipal Authority met for its Regular Session on August 25, 2026 at 6:00 pm. The meeting was publicly advertised and held at the Conyngham Borough building. It was called to order by Chairperson Pecora, the Pledge of Allegiance was recited, and roll was taken.

Present:, Chairperson; Jen Pecora, Vice-Chairman; Rich Tihansky, Treasurer; Timothy McCormack, Assistant Treasurer -- Secretary; Jeffrey Kubitz, Secretary; David Miorelli, Operations Manager; Ed Gregory, Solicitor; Joe Baranko, Entech Engineer; Mary Beth Peters, Office Administrator – Recording Secretary; Amy Yencho

Public Attendance: Ron Schadder, Allison Yourecko, William L Byrne, Esq. and Michael Leib (remotely)
Public Comment: See Below
Invited Guests: None

Motion

Resolution No 24: Motion to Approve Minutes of the July 28, 2026 Regular Meeting. – Kubitz made the motion. McCormack Seconded the motion. Motion carried.

Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Abstain - due to absence at July mtg
Miorelli	-	Yes			

Treasurer's Report

Item 1: The Treasurer's Report was read by Treasurer Timothy McCormack. A copy of the report is on file and available upon request.

Motion

Resolution No 25: Motion to Approve the Treasurer's Report ending July 31, 2026 – Pecora made the motion, Kubitz Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Resolution No 26: Motion to Approve the Payment of Invoices and Unpaid Bills Totaling $71,980.03 Pecora made motion, McCormack Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

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Solicitor's Report

Solicitor Baranko presented the board with an agreement for the owner located at 104 Main Street. The account is delinquent and the agreement is as follows; The owner will make monthly payments of $1,000.00 per month until paid in full (approximately 4.5 months).

Motion to Approve the agreement with the resident located at 104 Main Street who will make monthly payments of $1,000.00 until paid in full. – Kubitz made the motion, Pecora Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Solicitor Baranko also represented copies of the Water Treatment Operator job description, along with the Administrative Secretary/Accounts position job description.

Motion to Approve the Water Treatment Operator Job Description– Kubitz made the motion, Miorelli Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion to Approve the Administrative Secretary / Accounts Payable Job Description – Pecora made the motion, Kubitz Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Solicitor Baranko requested approval from the board of the Intermunicipal Cooperation Shared Services Agreement with Conyngham Borough and Sugarloaf Township.

Motion to Approve the Intermunicipal Cooperation Shared Services Agreement with Conyngham Borough – Kubitz made the motion, Tihansky Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

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Motion to Approve the Intermunicipal Cooperation Shared Services Agreement with Sugarloaf Township – Pecora made the motion, Kubitz Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Solicitor Baranko requested approval from the Authority for the Ackerman Easement Agreement and move forward to owners.

Motion to Approve the Ackerman Easement Agreement – Pecora made the motion, Dave Miorelli Seconded motion. Motion Carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Engineer's Report

Item 1: WWTP Expansion Project: Engineer Peters recommended the following Charge Order for Pioneer and the following payments to be approved; Payment 18 Pioneer Construction Co. for $790,009.63. Payment 9 Bognet HVAC for $19,350.00 Payment 16 GR Noto for $4,860.00, and payment 9 Bognet Plumbing for $2,277.00.

Motion

Motion to Approve Charge Order for Pioneer for Addition of a bypass piping around post aeration tanks, in the amount of $24,524.43. Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve payment No. 18 to Pioneer Construction Co. in the amount of $790,009.63. Kubitz made the motion. Pecora Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

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Motion

Motion to Approve payment No. 9 to Bognet HVAC in the amount of $19,350.00. Kubitz made the motion. McCormack Seconded the motion. Motion carried.
Questions on the Motion: None

ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve payment No. 16 to GR Noto in the amount of $4,860.00.Pecora made the motion. Kubitz Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve payment No. 9 to Bognet Plumbing in the amount of $2,277.00. Pecora made the motion. Kubitz Seconded the motion. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Re: Dedication plaque; Chairperson Pecora gave the information to Engineer Bryon Killian.

Item 2: Wet Weather I&I Investigation: Engineer Peters stated there were no updates.

Item 3: Sewer Infiltration & Inflow Program: Engineer Peters stated there were no updates from Entech. Operations Manager Gregory updated the board with a total of 12 inspections that were made in the month of August and stated this is on-going.

Item 4: EDU allocations: A work session was scheduled prior to the board meeting. Another work session to be scheduled in the future. The Authority stated they are following DEP's mandated guidelines regarding allocations.

Item 5: West Benjamin Avenue Sewer Replacement Project: Engineer Peters stated no updates at this time.

Item 6: Miscellaneous Consulting Services: Consent Order and Agreement: Engineer Peters asked Operations Manager Gregory to report. Gregory reported there were 5 violations in the month of July for a total amount of $2,500.00. And there was a revision for the month of March originally reported were 22 violations however there were only 17 violations for $8,500.00.

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Motion

Motion to Approve Payment to DEP per our COA in the amount of $2,500.00 for 5 violations in the month of July 2026. Pecora made the motion. Kubitz Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve Payment to DEP per our COA in the amount of $8,500.00 for the month of March 2026 – this is a revision. Kubitz made the motion. McCormack Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Item 7: LSA State Grant: Engineer Peters mentioned after talking to some folks at DCED, that a decision will most likely be closed into September and October timeframe and then only assuming the state budget is approved. Peters stated that there is no update.

Item 8: Ackerman Lane Sewer Replacement: Peters stated that there is no update at this time. Solicitor Baranko presented the Board with the Ackerman Easement Agreement, which the board approved earlier in the meeting.

Item 9: Pilot Sewer Extension: Per Engineer Peters the project team reported that UGI has denied access to its easement, requiring the proposed sewer line to be realigned toward Route 93. As a result, Arro provided a revised survey cost estimate of $18,700, an expense that was not included in the original budget because the alignment was not expected to change. The S-537 Engineer's Opinion of Probable Cost was also updated, increasing the estimated construction cost from the original 2020 estimate of $2.9 million (approximately $3.5 million total project cost) to $3.6 million, including a 20% contingency. On June 4, representatives met with the Pennsylvania Department of Environmental Protection (DEP) to discuss the impacts of UGI's refusal to grant easement access. The meeting was with DEP's new Planning Chief, and was described as productive, with DEP acknowledging the circumstances and directing the team to submit a Component 3 planning module explaining the issues and revised alignment. DEP indicated that a full facilities plan would not be required, instead allowing a simplified, reduced-scope study. Following approval of the planning module, a Part II application will also be required to advance the project. The project team is currently proceeding with these next steps. Peters stated that there is no update at this time. Chairperson Pecora asked Peters to arrange a meeting with DEP regarding the 537 plan.

Item 10: Conyngham Creek Sanitary Sewer Exposure Remediation: The Board authorized design at the July 2026 Board meeting.

Item 11: Service Line Inventory: Inventory is part of the EPA's Lead and Copper Rule Revisions (LCCR) (approximately 1,000 service connections. There is a discrepancy between the total number of SL's reported in the Drinking Water Reporting System and the SL inventory. The number of SL's in their inventory was based on the billing information provided to Entech. Entech suggested that CSJMA follow up with their PADEP Sanitarian to explain the difference between the totals. This should resolve this issue with the inventory submission.

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Manager's Report

Item 1: The Manager's Report was presented to the Board by Operations Manager Ed Gregory. A copy of the report is on file and available upon request.

New Business:

Motion

Motion to Approve the hiring of George Myers Environmental Services, LLC at a monthly rate of $5,000.00. Pecora made the motion. McCormack Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve the hiring of Peace of Mind Consulting LLC (Joe Smith) at an hourly rate of $115.00. Pecora made the motion. Tihansky Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve Lynn Falako Employment Agreement in the amount of 95k (spilt). Kubitz made the motion. Tihansky Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve Diversified Billing Agreement at a monthly rate of $4175.00. Kubitz made the motion. Tihansky Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve Alternate Solicitor to Prepare an RFP for Emergency Response Service. Pecora made the motion. Kubitz Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

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Motion

Motion to Approve EricBleiler Engagement Letter in the amount of $19,975.00. Pecora made the motion. Kubitz Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Approve the Suspension with pay pending further disciplinary investigation for Employee CSJMA0106. Pecora made the motion. Kubitz Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Motion

Motion to Accept Fred Blase CPA Resignation. Pecora made the motion. Miorelli Seconded. Motion carried.
Questions on the Motion: None
ROLL CALL VOTE:

Kubitz	-	Yes	Tihansky	-	Yes
McCormack	-	Yes	Pecora	-	Yes
Miorelli	-	Yes			

Public Comment:

Ron Schadder addressed the board with questions regarding the Pilot and how many EDU's they will need. Engineer Peters explained that EDU allocations are about the flow. Allison Yourecko asked for an update on Benjamin Avenue, Peters explained that there is no funding available at this time. William L Bryne, Esq. attended the meeting as a representative of a local resident; he gave his business information to Solicitor Baranko. Solicitor Baranko to call Attorney Bryne with the next scheduled work session date. His client's concerns are with EDU allocations. Micheal Lieb stated at the last regular meeting … I inquired about the possibility of using an on-lot system in the event EDU's could not be acquired with property located within the service system. Ed Gregory Operations Manager responded that DEP would not allow. I am making the request again that a high priority be established for stranded properties such as ours within Willow Brook development.

Executive Session: A meeting was held after the regular board meeting to discuss legal and personnel matters.

Motion to adjourn the meeting on Tuesday, August 25 at 6:38 PM. - Kubitz. Second – McCormack
Questions on the Motion: None
Voice Vote – Unanimous.
Motioned Carried.

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Attest:

CSJMA Secretary